TO: Library Faculty
FROM: Jack Brennan, Faculty Recorder
SUBJECT: MEETING of August 7, 1980
DATE: August 27, 1980

ADMINISTRATIVE MATTERS: Chair, Clyde Walton, Director of Libraries

1. Walton presented a detailed discussion of the library funding portion of the 1981-82 Request Budget that will be submitted to the State Legislature for funding at its next session commencing in January, 1981. The requested 20% increase in the library materials budget is second only to the faculty salary increase request as to priority in tier 1. The dollar amount if funded would be $238,000. The tier 1 request includes an additional faculty increase and an additional 20% materials budget increase, plus $150,000 for binding and rebinding as the third priority item. The next items include $24,000 for Westlaw for the Law Library and $30,000 special projects in card catalogue maintenance. The capital construction request is for $250,000 to purchase an air filtration and humidification system for Norlin stacks to enhance preservation of materials. Walton indicated that the number and priority of these items indicates that library problems have gotten the attention of the campus and university administration.

Walton said the formulas finance committee is getting down to work and it has an October 1 deadline to meet. No information is forthcoming as yet. Unit cost for monographs for formula purposes is now $84.27., a significant increase from last year.

3. Walton discussed a complex cash flow problem resulting from previous approved over-budget spending in the staff and student assistant lines which must be paid back during this fiscal year, amounting to about $75,000. The recent high level of staff vacancies means the libraries must hire temporarily to reach its authorized FTE level, but in so doing will increase the cash flow problem. The Personnel/Business office staff can provide specifics for those interested in the details.

4. Walton said the vacant positions will be filled as soon as the process can be completed. Library Technician hiring should begin by early September if the results of the August 20 oral exam are not appealed.

FACULTY MATTERS: Moderator, Anne Arnesson

1. Minutes of June 5 meeting corrected and accepted.

2. Committee Reports included McConkey for PPC and Messmer for Long Range Planning Committee about its Budget Committee Report. The Faculty voted to retain that committee.

3. The Library Advisory Committee was the subject of a lengthy discussion followed by a vote to extend its authorizing resolution for two more years.