TO: LIBRARY FACULTY
FROM: D. HURST, RECORDER
SUBJECT: FACULTY MEETING OF DECEMBER 4, 1980

ADMINISTRATIVE MATTERS—CLYDE WALTON PRESIDING

1. THERE WERE NO CHANGES WITH OUR POSITION IN THE ACQUISITIONS FORMULA. THE STAFF FORMULA WAS EXPANDED TO INCLUDE MEDIA CENTERS AND REGIONAL DEPOSITORY LIBRARIES. THIS WOULD ADD SIX ADDITIONAL FTE. IT WAS ALSO RECOMMENDED THAT EACH BRANCH HAVE AN ADDITIONAL .5 FTE.

2. THE PROBLEMS OF SUBSIDIZING PHOTODUPLICATION DEPARTMENT ACTIVITIES WERE DISCUSSED.

3. THE PROBLEMS WITH FOOD AND DRINK IN NORLIN LIBRARY WERE DISCUSSED.

4. LEO CABELL DISCUSSED THE CAP (COLLECTION ANALYSIS PROJECT). BASED ON A LETTER FROM JEFF GARDNER, IT WAS ESTIMATED THAT THE PROJECT WOULD REQUIRE 20% STAFF TIME AND APPROX. 6 THOUSAND DOLLARS. JEFF GARDNER SUMMARIZED SEVERAL CONCERNS OF CU LIBRARY FACULTY ABOUT THE PROJECT:

   1) ALLOCATION OF MATERIALS FUNDS—HOW DECISIONS ARE MADE
   2) COMMUNICATION AND COORDINATIONS BETWEEN BIBLIOG. EXPERTS
   3) NEED FOR COLLECTION POLICIES AND GOALS
   4) PRESERVATION OF MATERIALS
   5) HAVING THE PROJECT SERVE AS A VEHICLE OF COMMUNICATION FOR LIBRARY USERS

FINAL ACTION ON THE INCORPORATION OF THE CAP PROJECT IS DEPENDENT UPON THE RECOMMENDATIONS OF THE COLLECTION DEVELOPMENT TASK FORCE.

FACULTY MATTERS—JOAN MC CONKEY PRESIDING

1. THE FACULTY PERSONNEL COMMITTEE HAS SENT OUT LETTERS CONCERNING PROMOTIONS AND REAPPOINTMENTS.

2. THE SABBATICAL COMMITTEE HAS SENT LETTERS TO PEOPLE ELIGIBLE FOR SABBATICAL. IT WAS MENTIONED THAT THERE WOULD BE A PROBLEM IN THE NEXT COUPLE OF YEARS FROM TOO MANY PEOPLE COMING ELIGIBLE FOR TENURE SIMULTANEOUSLY.

3. AFTER CONSIDERABLE DISCUSSION, THE LIBRARY FACULTY TRAVEL COMMITTEE GUIDELINES WERE ADOPTED. AT THE REQUEST OF THE LIBRARY FACULTY, THE FACULTY PERSONNEL COMMITTEE WAS TO PREPARE CERTAIN AMENDED POINTS FOR INCLUSION IN THE LIBRARY FACULTY HANDBOOK.