Administrative Matters: Chair, Clyde Walton, Director of Libraries.

1. A statement was made relaying the Administration's regrets relating to the premature announcement of Leanne Kunkle's acceptance of the cataloging position in the Law Library. The formal offer to Ms. Kunkle would be made on March 4, 1982.

2. Data Phase's ALIS User Manuals are on Reserve for those who wish to become more familiar with the system.

3. Mr. Walton made a brief announcement about CARL and our Library's participation in that group.

4. There was an announcement of three internal personnel changes which involved the following departments and faculty members:
   a. Carol Klemme will be working half-time as a cataloger in the Special Collections-Rare Books Room and also be involved in special cataloging projects, such as cataloging the materials in the juvenile collection;
   b. Allison Walch will leave her ILL/Ref. position and become a full-time member of the original cataloging unit; and
   c. Ryung Moonkwick will become a half-time member of ILL and a half-time member of the Reference Department.

5. Mr. Walton asked if there were any questions or reports:
   a. Information was sought concerning the recent CARL meetings in which this Library was participating. Sharon, Carol, and Paul had attended. Sharon summarized her discussions concerning ID's, conversion lists, and the Library being able to interface with the Campus's system. Paul summarized the discussions which were taking place concerning the conversion of records to the Data Phase system. A point of clarification was made. When Worlin Library is talking about conversion, they are concerned with the process of retrospective conversion of card catalog records to machine-readable form. Data Phase, when they are concerned with conversion, are referring to preparing books for the Data Phase system.
   b. There was a request for any additional information relating to the status of the University's budget and the state legislature. No new information was available, except there is still concern over the 'central pot's' issue, and the confirmation that the University has a freeze placed on expenditures.

6. As part of this segment of the meeting, Deborah Pink, representing the UTS, initiated a discussion concerning the Committee's perception that there is an overall campus image about the inadequacy of library materials and services. There also seems to be some campus confusion about the Library's educational mission. The Committee's concern was over the damaged image and neglect good Library collections and services were receiving, as well as their concern for the negative impact this was having on Library staff.

After a lengthy discussion, the following motion was passed with one objecting vote.

Mr. Cabell is instructed to take the faculty's concern over this matter and present it at the next administrative meeting. He is further requested to report back on the results of that presentation at the next faculty meeting, which faculty meeting will be April 1, 1982.
Minutes of the March 4, 1982, Library Faculty Meeting

Items of Business: Faculty Moderator, Ben Lobue.

1. Library Advisory Board: The Library Advisory Board had met during the past month. Items considered in that meeting were: the possibility of a 5 week seminar to be offered in either April or May by the BU Library School on Bibliographic Instruction, and the continuing concern with the possibility of a staff exchange program. They will report on any final plans, if such plans develop.

Mr. Lobue received permission to make a motion that the preceding discussion concerning the negative image of the library and the faculty's concern relating to that issue, be carried by the faculty's representative on the Library Advisory Board to the Library Administration when the Board has its next meeting with them. The motion passed unanimously.

2. Faculty Personnel Committee: The Faculty Personnel Committee reported that they were still working on the Search Handbook, still trying to obtain a clearer idea of exact professional opportunities available to Library Faculty, were serving on four search committees-- though three of those committees were not meeting due to the current university freezes, and were spending time reading yellow and white sheets. They requested input from the faculty relating to whether or not there was need for a request for greater salary increases for a particular segment of the faculty.

A question was raised over the faculty's lack of knowledge or input into those agenda items being considered by the FPC. Due to the discussion, the chair indicated that a list of the agenda items considered by the current FPC would be sent to faculty members.

3. The Sabbatical Committee and the Travel Committee did not have anything to report.

4. There was no Old Business or New Business considered, so after a comment by Mr. Dressman concerning the standards set for the university by the university faculty to require publication of national merit by all faculty members, while not providing the Library with the funds to support that goal, the meeting adjourned.