Administrative Matters: Chair, Lev Cabell, Associate Director of Libraries.

1. There is a need for library faculty to quickly complete and return their Faculty Evaluations.

2. In relation to Mr. Cabell's charge from March's Faculty Meeting, after presenting the matter to the Administrative Group for discussion, it was stated that the Administrative Group will support programs of proposals to provide a more positive image of the university libraries to the university community.

Items of Business: Faculty Moderator, Ben LoBus.

1. Skip Hamilton, the Faculty Recorder, explained the reason for the loss of the minutes from the faculty meeting of February 4, 1982. An attempt was made to obtain from the faculty at large the significant occurrences of that meeting.

2. The following correction was made to the minutes for the meeting of March 4, 1982. Under "Items of Business," part 2, first paragraph, the last sentence was changed to read, "They requested input from the faculty regarding salary increase recommendations." Upon a request from the Moderator, the rules were suspended and the "Announcement of Discussion," submitted by the FPC was brought before the meeting for consideration. The following two proposals were discussed.

1) During the process of a Library Faculty Search, there should be a requirement for a preliminary internal search for all faculty positions. This internal search would involve library staff and permanent faculty members.

2) Library Faculty Search Committees should be chaired by faculty drawn from the director level of library administration.

These two proposals derive from the FPC's work in revising the Library Search Handbook. The first Library Search Handbook was developed in April of 1976, and has since been revised in 1978 and in 1980. After an extended discussion on the above matters, the FPC concluded that there had been sufficient dialogue to allow them as a committee to develop an heightened awareness of faculty concerns on these two matters. The FPC could now return to their work with these considerations in mind.

4. Committee reports:

a. Faculty Personnel Committee: The FPC felt that since the current method of determining salary increases has been used for several years, and because any one method tends to favor one salary group, they, as a committee, were thinking of recommending to the Director of Libraries a change in the method for determining salary increases. Their thinking is to recommend a percentage based increase and also recommending that the increase be given for all points above a level two merit ranking. On this they would like input from the faculty. A recommendation was received from the faculty, that if such a suggestion were to be offered to the Director, a special faculty meeting should be called where the FPC's salary recommendations could be explained in more complete detail.
b. Travel Committee: The committee reported that it has a little over $2000.00 left and only a limited time in which to spend it.

c. Sabbatical Committee: This committee did not have a report.

d. Library Advisory Board: The group had not met during the past month, however, the chair requested that interested faculty should sign up for the bibliographic instruction workshops being sponsored by the University of Denver Library School.

e. Nominations Committee: The committee indicated that preference sheets for nominations will be sent to faculty members. They would appreciate input from the faculty so that a slate of candidates can be presented to the faculty at the May 5, 1987 meeting. Nominations will also be taken from the floor at that time.

e. Search Committees: The committees have been in abeyance due to the current freeze.

5. New Business:

1) Charlotte Hessley reported on the university committees which had been appointed by President Weber to study faculty standards and procedures. The committees have submitted their reports which reports have been sent to the Board of Regents. Two recommendations might affect library faculty. One is that the position of instructor would not be considered a tenure track position. The other is that when faculty are considered for tenure, they must be considered for promotion at the same time. Ms. Hessley is uncertain of the resolution of these matters, but feels that, depending upon final decisions, some adjustment might be made. She indicated that it might be more appropriate for the PC to pursue these particular matters to develop additional understanding.

2) Ben Loewe reported on a meeting with Neil Asby and the former Core Curriculum Committee, which is now the Undergraduate General Education Performance Committee. The committee is concerned with 'computer literacy' and with writing requirements for undergraduate education. Mr. Asby had some proposals, which Mr. Loewe has available for the library faculty. Mr. Asby would appreciate any comments anyone would wish to make and requests that these be sent to him before April 15th, so that the university may act promptly on these matters.