TO: LIBRARY FACULTY
FROM: Skip Hamilton, Recorder
SUBJECT: Library Faculty Meeting, November 4, 1982
LIBRARY FACULTY PRESENT: 31

Administrative Matters: Leo Cabell, Associate Director of Libraries.

1. The Library Administration is currently considering plans for the announced
   budget cuts. They are exploring alternative ideas, such as a
   possible reduction in library hours, to avoid further reductions
   in staff. Temporary appointments will be allowed to lapse and
   some reassignments will be considered, particularly if the Data
   Phase project is to remain a priority.

2. There has been no progress in obtaining a final computer print-
   out on book budget figures. The tentative allotments given to
   bibliographers have still not been approved by Mr. Walton or
   Vice Chancellor Lipetz.

Items of Business: Faculty Moderator, Rhonda Carlson

1. The Minutes for the September 2, 1982 and the October 6, 1982
   faculty meetings were approved.

2. Committee Reports:
   A. Faculty Personnel Committee: This Committee, as well as
      the Ad Hoc Committee, met with Brangwyn Poate, Assistant
      to the Vice Chancellor for Academic Affairs. Their discussion
      concerned the formal activities and submission of documents
      for promotion, reappointment, and tenure of librarians.
      One of the main areas of discussion concerned obtaining
      letters of reference or submitting documentation during
      the formal activities of these processes. Particularly
      emphasized was the idea that our creative research pro-
      jects need to have with them documentation which focuses on
      the results or wide implications of that work. The reports
      should further have quality indicators of such work. The
      members of either committee answered further questions
      posed by members of the library faculty.
      The P.F.C. also presented a draft of a proposed VITA format.
      Suggestions and points of clarification were raised.
      On this proposed format, a finalized copy of the format
      will be sent by the P.F.C. to library faculty members.
   E. Library Advisory Board: There was no report.
   D. Sabbatical Committee: One of the five faculty members el-
      ignible for a sabbatical has requested to take that leave.
      The committee is, thus, forwarding the request of Lois
      Calvert.
   F. Search Committee: There was no report.
   P. Search Committee: There weren't any reports from any of the
      formulated committees.

3. There was no old or new business discussed.