Administrative Matters: Chair: Leo Cabell, Associate Director of Libraries.

1. Mark Mulligan, Head of Norlin Library Security, will be at the next Director's Brown Bag Discussion Session to explain his views about library security and the reasons for rekeying the building.
2. Book budgets to the end of April 1983, are being produced manually and will be available by the end of the week of May 9, 1983. A discussion then developed concerning the difficulties that have been endured in trying to obtain such a listing.
3. A question was raised concerning Ward Shaw and the existence of and availability of documentation relating to his work with the Public Access Catalog. The Administrative Offices indicated that they will try to report back to the Libraries' faculty as to the existence of such documentation and its availability to CARL Libraries.
4. A question was raised concerning the issue of a Central Science Library. According to Mr. Cabell, the Central Science Library issue is probably dead. The faculty present expressed strong concern that the Library Administration wasn't developing some type of alternative planning for such a library or at least some type of alternative consideration relating to future problems of collection growth caused by the lack of such a library.
5. A question was also raised concerning the placement of computer terminals dedicated to the Computer Center in the Library. Such an additional placement is being anticipated for the old slide library this fall.

Items of Business: Faculty Moderator, Rhonda Carlson.

1. The minutes for the meeting of April 7, 1983 were approved.
2. Committee Reports:
   A. Faculty Personnel Committee: The FPC had passed around individual memos listing the FPC Task Forces and those faculty members on each Task Force. All the Task Forces have been staffed by volunteers and each volunteer received her or his first or second choice. Allison Cowgill, in addition, has volunteered to serve and will be a member of the Task Force on Review and Appeals.
   The FPC could not report on their work with Categories 2 and 3 of the annual evaluations because 9 evaluations, approximately 1% of all faculty evaluations, have not been submitted for consideration.
   In addition, the FPC was still working on several alternative salary plans. They plan to meet with Director Walton to get direction on their work with these alternatives and will call a special faculty meeting for a presentation of those proposals.
   B. Library Advisory Board: Deborah Pink discussed the current status of the board. The following information, according to Ms. Pink was garnered from her research in the Faculty Minutes and discussion with faculty members. Apparently the Director of Libraries suggested the formation of such a board in September 1978. The library faculty agreed to elect members to this board but not to elect a committee. They also agreed to review the election of members to the board every two years. In August of 1980, the faculty voted to extend this authorizing resolution another two years. Apparently, that was the last
official faculty action relating to the board. Therefore, the four faculty members currently serving on the board are doing so unofficially. Due to a variety of reasons, two faculty members will be ending their service with the board at the close of this year. In relation to the above report Ms. Fink offered the following resolution.

The Library Advisory Board be given permanent status and that the library faculty elect members to it for staggered terms, with those four elected representatives being evenly divided between Public and Technical services.

There was considerable amount of discussion on this motion. The first point decided was that since the L.A.B. was organized by the Director, its permanent existence was a prerogative of the Director and not the library faculty. The wording of the original motion was changed to, "As long as the Library Advisory Board is in existence, the library faculty will elect members etc." The remainder of the discussion involved the commitment of the Director to the L.A.B.'s use and continuance, whether it was performing a useful service, whether it duplicated some of the activities of the P.P.C., and which departments of the library were considered Public Services and which were Technical Services. Ms. Messimer recalled the motion which was developed from the September 1976 meeting. She stated that that motion indicated that the Library Advisory Board's areas of responsibilities were not to include those areas which were under the purview of the P.P.C. An amendment was offered changing the requirement that faculty representatives be evenly divided between Public and Technical Services to a statement that faculty representatives be elected at-large. The amendment passed 18 to 5 with two abstentions.

The amended and changed motion, (which follows), was then voted on and passed 22 to 3.

As long as the Library Advisory Board is in existence, the library faculty will elect four at-large members to that board. The terms of office will be staggered.

Another motion was offered in relation to the above motion in that elections for the Library Advisory Board be held separately from Library Faculty Elections, since the L.A.B. is not a faculty committee. During the discussion the motion was clarified to indicate that separately could mean separate ballots and not necessarily different times. The motion passed 23 to 1 with two abstentions.

The L.A.B. further recommends to the Organization and By-Laws Task Force that they consider developing a section of the Faculty Handbook which would list non-faculty committees. The L.A.B. is also considering ways to improve Library Faculty and Staff morale. They also suggest that part of faculty meetings be devoted to offering suggestions for items to take to the L.A.B.'s meetings with the Director or for questions to be placed on the agenda of the Director's meetings with Library Faculty and Staff. Finally, they request that the moderator make as a permanent agenda item for faculty meetings the sharing and discussion of future professional opportunities.

C. Sabbatical Committee: There was no report.
D. Travel Committee: The committee has awarded 15 grants this year. There was one cancellation, with one person in the queue being advanced. There is approximately $150.00 left in the travel fund.

E. Search Committee: Government Documents. The search committee is waiting for their ad to appear.

F. Nominations Committee: There were two amendments to the eligibility memo sent out by the committee. Susan Anches has resigned from the Promotion and Tenure Committee. Al Wyman is not on the Travel Committee. Also, there was some concern whether the members of the Law Library faculty should vote in the current elections. It was the library faculty's opinion that they had the right to vote and should have the option of doing so.

The slate for the library faculty elections was presented. Skip Hamilton was nominated from the floor to serve as Faculty Recorder. He accepted with the proviso that this would be the last successive year he serve in that position. Further nominations will be taken by the committee until Wednesday, May 31, 1983. Ms. Messimer requested that on the ballots, the continuing members of each committee be listed along with those nominated for committee vacancies.

3. Old business:

A. Mr. Cabell indicated that on its visit, the North Central Accreditation Team heard extensive discussion about the lack of library space, though they did not visit any section of the library where that problem is pervasive.

B. A question was raised about the report made by the North Central Accreditation Team and its future report. Mr. Cabell indicated that if a copy of the past report exists, those who are interested may come to the Library Administration Offices to read it. A copy of the future report will also be available in the Library Administration Offices.

C. A formal request was made that Director Walton personally approach Chancellor Shull concerning the ability of library faculty to participate in the university's program of acquiring a personal computer.

D. Ms. Fink announced that the L.U.I.C. wanted to revise the Student Handbook. She asked that individuals look at those sections for which they have an interest or responsibility and get any corrections or revisions to a member of the L.U.I.C. She also recommended to the library faculty the faculty counseling workshops provided by the university.

E. Ms. Mueller announced that Tony Moffet of C.I.A. is petitioning A.C.R.L. to grant the Colleges and University Section of the Colorado Library Association A.C.R.L. Chapter Status. Carolyn has the petition and asks any interested member of A.C.R.L. to come and sign it.