TO: Library Faculty  
FROM: Allison Cowgill, Acting Recorder  
SUBJECT: Library Faculty Minutes, April 4, 1985  
Present: 25  

Administrative Matters

Clyde Walton first announced that several library assistant positions taken from departments and put in item conversion are being replaced with auxiliary fund money. Included are a Library Assistant II half-time position for the Business Library, and Library Assistant I half-time positions for Engineering, Math/Physics and Music. A Library Assistant I half-time position is also being added to Earth Science. Circulation's Item Conversion Unit will get more student hours, and a Library Assistant I FTE may be transferred from Circulation to Technical Services for the item conversion of new materials.

Clyde Walton then announced that there are now 306,700 CU records online in the Public Access Catalog.

Clyde Walton reported that the Pikes Peak Regional Library District has just signed a contract to use CARL software, and that negotiations for CARL software are underway with the Boulder Public Library. This software is available free-of-charge to any publicly supported library in Colorado and at a charge to libraries outside of the State.

Library Administration recently received a letter from Murray E. Bonney of Boulder which commended library personnel for the service he has received here. Enclosed was a gift check for $100 for library materials.

Ben Lo Bue asked Clyde Walton about the Engineering Library. He responded that the Associate Dean of Engineering telephoned him several weeks ago to discuss the possibility of moving that library into Norlin. Apparently several new faculty who require laboratory space have been hired for the fall and they need the room. An extensive shelf count in Engineering was done, and while the collection would fit in the Dewey Room, the costs of moving it, changing lighting and installing shelving are quite high. This move would also affect the Libraries' need for remote storage by making it much more immediate. He has sent a report covering these points to the Vice-Chancellor's office where it may be referred to the Chancellor. Clyde Walton added that he is not at all sure what the outcome will be.
Ben Lo Bue then asked Clyde Walton if he had received any information on the budget for next year, and was told that he had not.

Faculty Meeting - Martha Jo Sani, Moderator

1. The minutes of the March 7 meeting were approved.

2. Committee reports:
   a. Faculty Personnel Committee: Chris Busick reported that the committee has been working on yellow sheets.
   b. Nominations Committee: Martha Jo Sani reported that this committee would convene directly after this meeting to discuss the next election. Allison Cowgill asked that the committee place the Faculty Recorder on the slate.
   c. Sabbatical committee: no report.
   d. Travel Committee: Nancy Carter reported that $4,300 has been spent or promised. While many application forms have been requested, none have been returned for consideration.
   e. Tenure Committee: Leo Cabell reported that a memo was sent to all tenured faculty concerning an April 16 meeting on post-tenure review.

3. Old Business
   a. Task Force on Evaluation: Nancy Carter noted that while each section of the proposed evaluation packet has been passed, it is now necessary for the faculty to vote on it as a whole.

Ben Lo Bue moved that the first line of Section 0180, Supervisor Evaluation Form, be revised to read as follows:

It is suggested that evaluation of supervisors...

Chris Busick seconded the motion.

A discussion on whether the evaluation of supervisors should be optional or mandatory followed. During the discussion Ben LoBue stressed the differences in supervisory responsibilities between department heads. Jean Messimer and Skip Hamilton urged that it remain mandatory. Marianne Burke noted that many people do not want to do evaluations of their supervisors.

The motion passed.

The faculty then voted on the entire evaluation packet; the motion passed unanimously.
3. Old Business (cont.)

b. Faculty Personnel Committee progress report on support for research, publication and creative work: Chris Busick reported that he had discussed this with Leo Cabell who was receptive to the idea. A written report now needs to be submitted to Clyde Walton. Jean Messimer asked if the Faculty Personnel Committee has a recommendation on this; Chris Busick stated he reported on this to the committee but no formal recommendation has been made. It will be discussed at the next Faculty Personnel Committee meeting.


5. Announcements: Joan McConkey announced that the Libraries is now going through an internal audit as required by University Administration. This is both a program and financial audit, and may take six months to complete. She may be setting up appointments with some library personnel to assist with this process. She added that she will know more about this after a meeting on the subject later that day.

6. Professional Opportunities: no announcements.

The meeting was adjourned.