TO: Library Faculty
FROM: Allison Cowgill, Acting Recorder
SUBJECT: Library Faculty Minutes, May 2, 1985
Present: 21

Administrative Matters

There was no administrative report.

Faculty Meeting - Martha Jo Sant, Moderator

1. The minutes of the April 4 meeting were approved.
2. Committee reports:
   a. Faculty Personnel Committee: Chris Busick reported that the Committee is waiting for the remaining evaluations to be completed.
   b. Nominations Committee: Martha Jo Sant stated that the ballot for the upcoming election will be discussed under new business later in the meeting.
   c. Sabbatical Committee: Karl Kroeger reported that Al Wynne's request for sabbatical next spring has been approved. They are still waiting for responses on Sharon Guse's and Harriet Rebolda's requests, as well as Joan Conkey's request for administrative leave.
   d. Travel Committee: Nancy Carter reported that there is still $1,700 left in the budget.
   e. Tenure Committee: no report.
3. Old Business
   a. Chris Busick, Faculty Personnel Committee, talked about the copies of the Library Faculty Handbook that were distributed at the door. He asked that people remove the yellow sheets, Annotated Report on Scholarly, Professional, and University Activities, and Guest Lectures to Classes (both 9950) from their old handbooks and put them in the new ones. He added that some changes in numbering has been made. The Faculty needs to vote.
on the handbook as a whole at the June meeting and he urged everyone to look at it closely for corrections before then. The Committee also made the following recommendation:

Article VII., Amendments to the Libraries Faculty By-Laws, should read as follows:

Section 1. Amendments to the Faculty by-laws and Faculty Handbook shall be submitted....

Section 2. All motions relating to amendments to the Faculty by-laws and Faculty Handbook will require...

This recommendation will be voted upon at the next meeting.

4. New Business

a. Martha Jo Sani stepped down as moderator to report on the draft ballot for the upcoming faculty elections. The Committee on Nominations, Elections and Appointments (Sani, Wynne, Cushman) will send a ballot to faculty members for a mail vote, and the results will be announced at the June faculty meeting. Martha Jo Sani then asked if there were any further nominations from the floor. When none were made, she noted that nominations could be made during the next week and should be phoned in to any member of the Committee.

b. Nancy Carter, Travel Committee Chair, asked if this would be an appropriate time to discuss an interpretation of Travel Committee rules with the faculty. Faculty members are now eligible to spend $600.00 every two years, but this can be ambiguous. Which two years are the deciding factor? for example, what if someone has not used travel money for four or five years, and then makes requests for two years in a row. Is that allowed? Marianne Burke said that the Travel Committee should decide, and Virginia Boucher agreed by stating that they are elected to represent the Faculty.

5. Announcements: no announcements.

6. Professional Opportunities: Joan McConkey announced that the Association of College and Research Libraries' brochure on continuing professional education courses is on the fourth floor bulletin board. These courses will be be held immediately before the July American Library Association meeting.

Joan McConkey then announced that the Association of College and Research Libraries is offering a research clinic at this conference on July 8. Clyde Walton will nominate two people to attend; interested persons should contact Joan McConkey by next Tuesday.

The meeting was adjourned.