MEMORANDUM

TO: Library Faculty
FROM: Allison Cowgill, Recorder
SUBJECT: Library Faculty Minutes, September 4, 1986
Present: 30

Administrative Matters

Clyde Walton reported that all faculty recruiting, campus-wide, has been put on hold for a week or two as a precautionary measure in case of a budget shortfall. He added that this is not a serious concern.

Clyde Walton reported that Chancellor Corbridge has asked the Space Management Committee to do a study of space in Norlin; the Staff Lounge is exempted from the study.

Clyde Walton noted that there are now a new Chancellor and Vice-Chancellor and it is very important to educate University administration about the Libraries. Please forward any ideas on this to him.

Clyde Walton stated that he has been reading annual reports and he is very impressed with the activities in the Libraries; more is being done with less resources. He thinks everyone should be very proud of the accomplishments which have been made. He is going to send some excerpts of annual reports to the Chancellor's Office as part of the needed education process. He added that he has been working with library statistics from the Association of Research Libraries and the other Big Eight universities. He has also done comparisons with the University of North Carolina, University of California, Davis, University of California, Santa Barbara, the University of Virginia, and the University of Iowa. In most categories, the University Libraries do not rate or compare very well.

Faculty Meeting - Marianne Burke, Moderator

1. The minutes from the August 8 meeting were approved.
2. Committee reports:
   a. Travel Committee: David Fagerstrom, Committee Chair, reported that $1,354.45 in special travel monies was carried over from last year. There is also $6,000 in the 1986/87 fund, and every effort should be made to use the combined total. In order to facilitate this, the Travel Committee made two motions. The first motion was:

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For FY 1986/87, the Travel Committee will fund 90% of transportation costs and add $10.00 to the amount allocated for ground transportation.

The motion passed unanimously.

The second motion was:

To change the Libraries faculty's definition of out-of-state travel so it will be in line with the University's definition which is "to a state other than the State of Colorado, plus travel to District of Columbia, Canada, and Mexico."

The motion passed unanimously.

b. Sabbatical Committee: Jack Brennan reported that records are being checked to determine which faculty members are eligible for sabbaticals/leaves-of-absence during 1987-1988. Those who are eligible will be notified by letter. It appears that twelve are eligible, so some may have to wait for the following year.

c. Library Advisory Board: Chris Busick reported that Maryl Owens is now Chair and Ellen Robertson is Secretary.

3. Old Business

Because the Audio-Visual/Microforms conference room is unavailable this fall, it is still necessary to decide where faculty meetings should be held. Marianne Burke listed some possibilities such as continuing to use the Staff Lounge, changing the time and/or day of the meetings, or holding them somewhere else (such as the IMC). After some discussion it was decided that Marianne Burke will mail a survey form listing three or four choices; times and days will be determined by comparing the regular meeting schedule, and the schedules of the AV/Microforms conference room and the Instruction Room.

4. New Business

Liesel Nolan asked about reports from special committees such as the Library Use Instruction Committee. Where do such reports fit in this agenda? Carolyn Mueller added that people should be able to report on activities of such committees as University Committees. Marianne Burke responded that she will put these kinds of reports in the announcements section of the agenda.

Jean Messimer noted that since she is now working less than half-time, she is apparently not a member of this group. She then asked if she should continue to attend these meetings. It was voted unanimously in favor of her continued attendance. She added that she would not vote and that she should not be counted as part of the quorum.
Ben Lo Bue asked about the status of the search for the Engineering Librarian. David Kohl responded that the search committee is comprised of Sheryl Berman, David Fagerstrom, Xlisa Woods, Alan Greenberg, Engineering faculty (ex-officio) and himself as Chair. Ben Lo Bue expressed concern about the participation of a member of the Engineering faculty because of previous situations when teaching faculty were included, and because they do not include library faculty on their search committees. It is not reciprocal. David Kohl responded that this will be good for the Libraries' relationship with Engineering and notes that Dean Seebass has been very supportive of the Central Science and Engineering Library.

5. Announcements

Jack Brennan announced that he will do a presentation on the Western History Department at the pre-game brunch at Koenig on Saturday.

Nora Quinlan announced that she has been appointed to the University Space Management Committee by the Chancellor. She has also been working with Gloria Alfaro-Mack and Ken Brown, Spanish and Portuguese Department, on an exhibit featuring Spanish materials from Special Collections, which will be displayed beginning in October. She is also working with the Fine Arts Department on an exhibit of manuscripts for October.

There being no further business, the meeting was adjourned.