TO: Library Faculty
FROM: Martha Whittaker, temporary recorder
SUBJECT: Minutes of Faculty Meeting, 4/2/87

Marianne Burke, Moderator
Twenty faculty present

11. ADMINISTRATIVE REPORT
No administrative report was given.

2. APPROVAL OF MINUTES
Minutes of the March 4 meeting were approved with no changes.

3. COMMITTEE REPORTS

*Faculty Personnel Committee:

Sheryl Horner announced that the FPC had recommended four names to serve on the Director search committee in response to a request from Vice Chancellor Ekstrand's office. Nora Quinlan and Susan Anthes were selected by that office. Debbie Rejadorff and Bonnie Grebe were selected from a list submitted by the staff representatives.

Al Wynne, Sharon Gause and others questioned how the list of names was derived and commented that the process did not allow for adequate faculty input. S. Horner responded that time was exceedingly short and the FPC was acting in its capacity as a faculty representative group.

It was suggested that the library faculty search committee members convene a meeting of the faculty. N. Quinlan offered to talk with anyone having concerns or comments. However, until the committee has had its first meeting, she will not know to what extent she will be permitted to report back on its progress to the library faculty.

*Travel:

Skip Hamilton reported that the travel committee has $255 remaining in its account.

*Sabbatical:

Jack Brennan had no formal report. It was stated that Joan McConkey and Chris Busick were granted extended administrative leave.
Ben Lo Bue observed that procedures for notifying department heads of leave and sabbatical grants need to be clearly defined. He stressed that he was not proposing department head input on the merits of the leave request but that it be recognized that department heads need to be informed because of planning and staffing concerns. David Kohl said that the assistant directors need to know also.

Ben Lo Bue made the motion: The Faculty Personnel Committee should investigate the sabbatical process in light of the discussion held in faculty meeting 4/2/87 and report back to the group.

Al Wynne seconded.

During discussion, S. Horner asked why the FPC is being asked to investigate instead of the Sabbatical Committee. Jack Brennan responded that while the Sabbatical Committee is charged with notifying the director of awards, it is not within its authority to define reporting relationships among the director, assistant directors and department heads.

The motioned passed.

Chris Busick raised the question of 4.5 vs 5 month and 9 vs 10 month leaves. Joan McConkey asked that the FPC look at the discrepancy that exists in this area. J. Brennan understands that administrators get 5 or 10 month leaves. It was suggested that 4.5 and 9 months match the teaching calendar. M. Burke directed the Sabbatical Committee to attempt to clarify.

No other committees reported.

3. OLD BUSINESS

Marianne Burke spoke with Clyde Walton about having someone from administrative support take minutes of faculty meetings. He will consider and respond within the month. D. Kohl had previously volunteered to be recorder at the May meeting.

4. NEW BUSINESS

There was no new business.

5. ANNOUNCEMENTS

Ben Lo Bue reported as at-large representative to the EFA on its internal elections. He was elected to the executive committee.
Carol Kriemann and Deborah Fink are continuing members of the Budget and Women and Minorities committees, respectively.

Skip Hamilton asked the representative of the University Space Committee, Nora Quinlan, about reports he has heard that the Theatre and Dance Dept. is now planning to move into temporary quarters in the faculty carrel area of the library. She said no decision has been made. When asked about the report regarding library space needs which appeared in INFORMATION, she responded that the author did not discuss the article with her.

Tim Syrue announced that CARL is loading the Government Documents database into PAC. About 30,000 records have been loaded and should take about 10 days to complete. The database will contain federal documents (with DPL and CU shown as holding libraries), state documents (DPL) and some UN documents (CU). The database initially will show as separate menu item 10, but eventually will be integrated into the main database.

Skip Hamilton asked Carolyn Mueller about periodicals in PAC. She responded that as of Dec. 1, 1986, all new cataloging has been going into PAC, either directly or via OCLC. The department is engaged in a project to input all entries in the supplement, plus all titles which have had cataloging changes since the last SBC. After that, the remaining SBC entries will be converted.

Carol Klemme asked what has happened to the large table by the Mansell catalogs.

Marianne Burke reported for Eugene Petriwsky that a study is being made of the conversion and possible reclassification of the Dewey collections. Bibliographers will be receiving questionnaires about their respective areas.

There being no additional announcements, the meeting was adjourned.