Minutes of Faculty Meeting
26 July 1988

Karen Rice opened the meeting.

New library faculty, Daniel O'Mahony in Government Publications and Yolanda Maloney in Business were introduced and welcomed.

The time was then turned over to Leo Cabell of the Libraries' administration for the administrative report.

Administrative Report

1. The monographic budgets have been set and notifications sent to the bibliographers. Allocations range from minor increases for some funds to increases of 30% for other funds. For those who feel there is justification for a larger increase, the formal request should go to E. Petriwsky. However, such a request will only be in anticipation of next year's funds.

2. The library received an increase of 4 1/2 F.T.E. for new positions. They were allotted as follows:
   - Music and Business each received a new LA I slot;
   - Personnel Business and Library Administration each received a new secretarial slot;
   - Suzanne Larsen's position in Earth Sciences was increased from a half-time librarian to a full time librarian.

3. A memo was read to the faculty from Mr. Williams in relation to the Law Library and its librarians. It requested that the Libraries' faculty 1. Open its meetings to them as observers.
   2. Open our committee meetings to them as observers. The faculty's consensus was affirmative on point one.

4. The Libraries has investigated subscribing to OCLC through AFLI or BCR. After receiving a commitment from BCR that they would restructure their OCLC pricing, the Libraries decided to stay with BCR.

5. Charlotta Hensley will be in charge of the Libraries' Self Study in relation the North Central Accrediting Association's evaluation of the university for reaccreditation.

6. Mr. Williams is interested in promoting the Libraries program wherein relevant liaisons and bibliographers contact new faculty on the Boulder campus. He has sent a memo to Albert Ramirez, Associate Vice Chancellor for Faculty Affairs, requesting the names of these individuals. He will be sending a copy of the memo to all bibliographers and liaisons.

7. The Libraries received a $38,000 grant to continue its retrospective conversion project. The amount received was a "better than usual" award in relation to previous requests.
8. The Libraries' administration relayed a reminder from the head of acquisitions, Harriet Rebuldela, to the faculty. We are asked to remember to fill out the standard Library Gift Form whenever we accept a gift for the Libraries. The form is available in acquisitions.

The administration's time was then turned over to Joan McConkey.

1. The Libraries have a cockroach problem. Circulation will be sprayed on August 10, 1988 in relation to this concern.

2. Joan has the proposed RFP, (Request for Proposals), for the Copy Center and has placed it on the table inside the Personnel Business Office. All those who are interested are invited to review it.

3. There are many announcements received by the Libraries. Some would be of interest to individual librarians, such as a number from the ARL Office concerning grants and programs. These announcements, as well as others, are posted on the bulletin board opposite the Personnel Business Office.

A question was raised by Sheryl Horner, who was joined by numerous faculty, concerning the proliferation of undecipherable acronyms in the administrative group's communiques to the Libraries' faculty and staff. A request was made that in the future acronyms be either explained or the name be given in full.

Karen Rice then proceeded with the faculty business.

The minutes of the 2 July 1988 meeting were approved as written. A unanimous commendation was given to Florence Jones, that meeting's recorder, for their clarity and brevity. This was particularly noticeable in her summarization of the report by Becky Lanzini on CARL's serials project.

There was no old business.

New business.

1. Florence Jones raised a question concerning student employees and their wages. Leo Cabell stated a memo was coming concerning these issues. Budgets have been allocated and departmental concerns should be addressed to the divisional heads.

2. The memo mentioned by Leo Cabell, see item #3 in the Administrative Report above, was addressed to Karen as the Moderator for the faculty. The memo was read to the faculty. A third request, not mentioned by Leo, asked the librarians to organize a social/educational gathering with the Law School Librarians. A committee of Ben LoBue, Laura Carter, and Yolanda Maloney was established to address this request.
Committee Reports.

1. Faculty Personnel Committee: no report.

2. Travel Committee. The committee has met. Florence Jones is the chair. The travel budget for the coming year is $7000, an increase of $500. The committee requested that they continue to operate for another year under the revised guidelines used by last year's committee. The faculty voted in the affirmative on their request.

3. Sabbatical Committee: no report.

4. Reappointment Committee: no report.

5. Nominations Committee: no report.

6. Library Advisory Board: Tim Byrnes reported that the LAB has a new structure. It now consists of:
   - Four elected faculty members,
   - The chair of the FPC,
   - The chair of the Long Range Planning Committee,
   - All staff members of the Staff Cabinet, and
   - One elected member of the Staff Council.
   Steve Wrede has been elected the new chair of the board. Tim reported that the LAB has been discussing the location of a patrons' lounge and putting on the PAC Newsfile all meetings, both library and non-library, which are convening in the library. In addition, the location of any non-library groups housed in the Library will be found there as well. No firm decision has been made on the location of the Patrons' Lounge. The latter matter will be handled through Joan McConkey's office.

7. Tenure Committee: no report.

8. Staff Cabinet: Due to the reorganization of the LAB, the faculty representative's position on the Staff Cabinet appears confusing. The staff cabinet still meets regularly. However, to avoid additional confusion, the faculty representative has chosen not to meet with the cabinet.

9. Search Committee's:
   - Assistant Director for Technical Services: The committee is calling references on a group of five final candidates.
   - Head of CTRC: The date for application submission has closed and the committee will begin looking at applications at their next meeting.

Announcements:

Ben LoBue announced the inaugural ceremonies of the Center For British Studies on the 22nd of September, 1988. There will be special dignitaries visiting for the occasion and the Libraries will be designating that week British Week.