Minutes of Faculty Meeting
September 1, 1988

Karen Rice declared a quorum and opened the meeting.

Administration Report (Jim Williams)

J. Williams welcomed Barbara Bintcliffe from the Law Library who was sitting in on the faculty meeting. Other Law Librarians will be attending public and technical service meetings and perhaps some committee meetings. The purpose is not to incorporate Law Librarians into the library faculty but to help keep them abreast of library issues.

L. Cabell announced that four candidates for the Assistant Director for Technical Services had been invited to interview. They are: Roxanne Sellberg, Carroll Varner, Janet Hill, and Charlene Grass. Interview dates, schedules, locations, etc. will be forthcoming.

J. Williams spoke about the rumor that the new monograph money was taken from faculty salaries or state contribution to tuition. The new monies are not that significant when spread among the various monographic funds; they will allow us to catch up to a degree, but probably not completely. In any case, we should not feel guilty about these monies.

$90,000 has been set aside for CD-ROMs, equipment and furniture for them. Most branches will have CD-ROMs by next semester. librarians and staff will have to teach users how they operate. Reference has requested a "juke-box" to handle multiple CD-ROMs from a single station; if that request is filled, we may be a beta site for testing this new technology.

D. Kohl reported on the status of various electronic data bases now or soon to be available. (1) There are currently CD-ROMs available in Reference, Business, Science, and Documents. (2) LEXUS will be available in Business to provide legal information to the campus. (3) Perhaps by this fall, six or seven Wilson data bases will be available on PAC terminals. This has implications for instruction and additional terminal locations.

J. Williams reported that the Libraries and Student Advising will be the two focus areas of the North Central Accreditation visit next fall. The Libraries should have its self-study completed in November of this year; various people will be asked to assist.

Planning is underway for two new libraries: geosciences and engineering including math. Geosciences may be in a building that comes from gift funds; the engineering building will come from self-generated funds. The time frame for these buildings is five years out. OCHE will entertain plans for these buildings although they have not yet approved the guidelines for new construction.

Renovations of the Earth Science and Engineering Libraries have been completed. A new graduate study room has also been added to the Music Library. There will be open houses for these branches in the near future.
Space within Norlin continues to be a problem. If we do not have a comprehensive plan for the space, it will be given to others. When Theater and Dance vacates the 5th floor in January, Math will move in with a self-paced Math Module program that will require extensive wiring for computer terminals. Norlin would like to inherit this once Math moves to the new Engineering library yet to be built. Journalism faculty will soon move into floor 44.

By October, the new Macintosh Lab should be ready on the 3rd floor next to Special Collections. The 150 computers will be available to faculty, staff, and students only. One must pass a test to have access to the computers; if one fails the test a tutorial must be taken. A-V will no longer hand out disks and software, everything will be available in the lab itself. The IBN's will be moved to the mezzanine. All of the computers will be connected to the ISN.

A grant proposal to enlarge Special Collections is underway. It is successful, general seating will be reduced, but Special Collections is running out of room.

The CARL proposal for a centralized check-in procedure remains an issue and will be discussed at the next CARL meeting. Jim's position is that we will not use it until we can try it. For CARL to make money, the title page and table of contents have to be available. The staff at ASH input this information, so why can't we at CU do the same? We go back in serials twice at CU and maybe we could do better - CARL's plan may work, but we need to be sure. A. Wynn indicated that a further delay in receiving journals would cause a problem with faculty; we have a 24-hour turn around now which is what CARL is promising it can deliver. The other important issue is that check-in be done correctly in Denver.

B. Louise mentioned problems with accessing serials on PAC. D. E. said part of the problem should be solved with re-indexing. D. Persson asked about journals at the bindery under the new system and J. Williams indicated that the PAC screen will indicate journals at the bindery.

Minutes
S. Hamilton requested that the minutes of the August meeting not be approved until the October meeting.

Old Business
L. Carter reported that after September the librarians will meet with the Law librarians in the Law Library. No time has been set; ideas for the gathering are welcome.

New Business
B. Louise suggested that a campus phone be installed in Norlin. Reference is constantly being asked to use the phone which can not be allowed except in special cases. J. McConkey said she would investigate.

Committee Reports
FPC - E. Robertson is the new chair and T. Byrne is the secretary. A list of librarian salaries has been sent out. Names of those librarians up for reapportionment should be received soon.

Travel - No report

Sabbatical - letters informing people of eligibility for 1989-90 will be out soon.

Reappointment - no report
Nominations - no report

Library Advisory Board - S. Wrede reported that a patron lounge and a new instruction room were issues before LAB. The Social Functions subcommittee is looking at ways to raise money. The Staff Development Committee is looking at the feasibility of a general training unit for all new employees.

Tenure - no report

Staff Cabinet - T. Byrne, at S. Hamilton's request, asked if there was a need for a librarian representative to the Staff Cabinet since it is represented on LAB.

Announcements

The search committee for Western History has received about 30 applications; the deadline is now past.

D. Fagerstrom reported on two documents before the University Faculty Council. One document deals with differential work loads. Individuals with differential work loads might need to be evaluated on a basis other than the traditional 40/40/20 split of teaching, research, and service. The second document deals with merit increases. Among other things, this document requires written criteria which the library does not have. B. LoBue indicated that BFA generally likes the document dealing with merit increases but has problems with the one dealing with differential work loads. Part of the problem is that the documents are revisions of already existing policies, but the BFA can not locate the old versions. Without the old to contrast to the new, implications for what might transpire under the new document is unclear. D. Pink asked if a formal statement and vote by the library faculty would help; she moved that the documents be an order of business for the next meeting.

B. LoBue reported on a BFA discussion concerning the University Foundation. Corbridge has mandated that, beginning September 1, 5% of all gift money received by the University would go to the Foundation to support its staff. The BFA position is that this is acceptable if the Foundation helped in securing funds, but unacceptable if it did not. Due to the friends of the Library and Rare Book Associates, for instance, would be subject to this tax. J. Williams indicated this could cause problems as some donors may quit giving if 100% of their donations do not go to the intended purpose of the donation. J. Williams also indicated that the Foundation's priority project for the fall is money for the Special Collections expansion.

F. Jones volunteered to be moderator for the October 6th meeting.

D. Pink thanked those who participated in the Orientation Program.

The meeting was adjourned at 10:40 AM.

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