MINUTES
LIBRARY FACULTY MEETING
September 7, 1989


MODERATOR: Martha Jo Sani

1. ADMINISTRATIVE REPORT: Director Jim Williams discussed the following:
   a. The Libraries currently have four vacant faculty positions that were previously approved. A request to the Vice Chancellor's office will be made for a new position: Chief Bibliographic Officer (a.k.a. Principal Cataloger). Another position, a Spanish-language cataloger, will be requested as a minority recruit. These positions reflect the critical need for additional staff in Technical Services.
   b. Jim has been reading the annual reports from the departments and is excited about the use of the Libraries' facilities and resources. Despite a period of high attrition of library staff, all measures of what we do in the libraries are on the increase. Jim will take two mornings with the Library Council to review last year's accomplishments and talk about plans for next year.
   c. The Libraries' Tenure and Promotion document is under consideration by the other CU campuses involved with tenure for library faculty. Joan McConkey will coordinate a committee of the three campuses to review the tenure and promotion documents of each and resolve any conflicts among the documents. The Tenure and Promotion document will also be reviewed in light of the guidelines received from Vice President Volsky's office. The initial deadline for the final document is the end of September.
   d. Patricia Battin, President of the Commission on Preservation and Access, will be the speaker at the annual faculty convocation this spring.
   e. Three awards have been established by the Libraries to honor outstanding achievement by faculty members: the Mildred Nilson Award for Service, the Catherine Reynolds Award for Librarianship, and the Ralph Elsworth Award for Scholarship. The awards are $500 each and will be presented at the spring convocation.
   f. The Director congratulated the faculty on the Libraries' efforts and accomplishments during this year of tremendous change and on the great benefits that the
2. APPROVAL OF MINUTES
Joan McConkey made a correction to item number 5 in the Administrative Report: There is a 3.1% increase in the Supplies/Equipment budget.
The minutes were approved as corrected.

3. OLD BUSINESS: None

4. NEW BUSINESS: None

5. COMMITTEE REPORTS
   a. Faculty Personnel Committee
      Discussion of the topic of faculty governance has been postponed until the next library faculty meeting. FPC will meet this week to look at the library tenure document and check for compliance with V.P. Volsky's guidelines and the University Faculty Handbook. The September deadline seems unrealistic at this time, and the Library will try to get an extension to December. FPC will call a special faculty meeting(s) as needed if problems arise.
      Ten Libraries faculty are up for reappointment this fall. Reappointments are due in the Director's office by December 1. Notifications will soon be sent out to these faculty members affected.

   b. Travel Committee
      The Travel Committee task force met with the Cabinet and is exploring various options regarding possible changes to the structure/operations of the Travel Committee.
      Two travel requests have been received to date. Approximatively $3000 remains in the Travel Committee budget for the fall semester.

   c. Reappointment Committee
      David Fagerstrom has been appointed chair of the committee. Since Nancy Carter is on sabbatical, a replacement member needs to be appointed.

6. ANNOUNCEMENTS
   a. Law Library - Stacy Doelian announced that the Law Library is advertising for a temporary (6 month) part-time cataloger position for its retrospective conversion project. Any suggested names should be forwarded to Richard Jost (492-4544).

   b. PAC News - The CU Health Sciences Library and the University of Wyoming Library are now on PAC.

   c. Salary Equity Report - Joan reported that the committee has recommended $116,000 for salary equity compensation
for the Libraries. This amount is based on a procedure recommended by ARL using a peer group comparison of salaries of female library faculty at CU with the average salary of female faculty at other ARL libraries. Fifty percent of the money will go toward salary inequity, and fifty percent will go toward merit. A letter with the recommendations will be sent to President Gee with copies to the CU-Boulder administration.

d. Boulder Faculty Assembly - Carol Kribsman reported that the campus is pressing to begin the second round of the Salary Equity Study. Carol pointed out that this highlights the need to finish the first round.

The search committee for the Vice Chancellor for Academic Affairs has been formed. The executive committee has forwarded 26 names for consideration.

Other issues to be addressed this year include faculty governance and salary issues.

The BFA meets today at 4 p.m.

e. Serials Search Committee - Joan passed out the interview schedules and vitae for the candidates for the Head of Serials position.

f. Collection Development Policies Committee - Adam Schiff reported that the committee is recommending that the library adopt the term "bibliographer" and that "selector" or "liaison" no longer be used.

The committee is looking at collection development policies and will be producing a handbook/guidelines for bibliography/collection development.

g. Other Announcements:
Deborah Fink announced that there will be a CD-ROM "Teach-Along" on Wednesday, September 27, at 3 p.m.
Ellen Robertson is working on a draft of general guidelines for CD-ROM training. Refreshments at the workshop will be provided by the Libraries Administration.

The online-searching discussion groups coordinated by CERS will be meeting this fall and will include discussion of CD-ROMs.

Tim Byrne announced that the Government Publications Library will host a meeting for depository libraries in Colorado on Tuesday, September 12. The morning session will include a presentation by one of the GPO Inspectors on "Preparing for a Depository Inspection." The afternoon session will demonstrate some of the government electronic bulletin boards and other online services and is open to all library staff.
Janet Swan Hill reported on the CARL Users’ Group meeting. The group considered a proposal put forth by the Government Publications Committee recommending the purchase of the Marcive version of retrospective GPO cataloging tapes. The recommendation was approved in principle by the Users’ Group and referred to the Bibliographic Issues Committee for timely consideration.

Skip Hamilton announced that Dr. Henry Peditt of the English Department, a long-time friend of the Libraries, suffered a stroke recently and has moved to California. He has donated some of his materials to the Libraries.

Other CARL News:
CARL will be focusing on Acquisitions/Serials Control, Bibliographic Maintenance, and Authority Control.

The OCLC transfer currently takes place on an overnight basis. CU will need to further develop its microcomputer environment before a change to online transfer may occur.
CARL has a new publication/newsletter it is producing and distributing called “Technotes.”


Jim Williams announced that the Vice Chancellor is starting a brown-bag series for faculty talks. Norlin room 410 has been offered as a possible meeting place. Library faculty are encouraged to participate.

Meeting was adjourned at 10:30 a.m.

Recorder: Daniel O’Mahony