LIBRARY FACULTY MEETING
Minneapolis
October 4, 1990


Moderator: Martha Jo Sani

1. Administrative Report

Dean Williams discussed the status of the Reference mold situation. He has been communicating regularly with the President, Chancellor, McConkey, Arp, Kohl, and Quintan concerning this problem. The University administration now recognizes the seriousness of the situation and approval has been given to reorder priorities of the Capital Campaign for support for new environmental conditions for Norlin. A request to air condition Norlin has been submitted. McConkey has received estimates of $1.2-1.5 million for the air conditioning. Dean Williams thanked the faculty and staff for all their help and acknowledged the stress this difficult situation has caused. Out of this tragedy, however, he noted that a new re-energized Reference Department was emerging. The Dean commended Arp on her open letter to the faculty on the mold problem.

Dean Williams reported on the previous weekend's activities. A breakfast was held in the Rare Books Room on September 29th in which Quintan talked about special collections and the Dean discussed Reference's mold problem. A $50,000 check for the Libraries was received during the weekend's festivities.

The status of the budget was discussed next. Dean Williams reported we are moving ahead filling vacancies and the book budget looks good for the year.

Krismann reported on the Faculty Council Budget Committee meeting with Glen Stine which she recently attended. The Governor usually holds back 1% of the total budget for higher education but this year may hold back 2%. Usually 1% comes back, but this year is uncertain.

Larson asked about the combined Colorado Campaign to be held at the Events Center on October 25th. Dean Williams stated he wished to attend but had no details yet. Each college has been sending out its own brochure. Fink will work on a brochure for the Libraries.

2. Approval of Minutes

The minutes for the September faculty meeting were approved.

3. Old Business - None

4. New Business - None
5. Committee Reports

a. Faculty Personnel: Phillips reported the reappointment and promotion procedures letters were sent out to first and second level supervisors. Laura Carter reported an the Task Force on Faculty Evaluation. Recommendations will be made by November.

b. Faculty Support: Schiff reported a meeting was held with McConkey to discuss a new travel account. McConkey elaborated that Council Travel will be used on a trial basis for a year. They are a member of CIEE, fostering international education exchange. Discounts will be primarily for international travel but some discounts for travel in the U.S. may be available. It will be November or December when those discounts become available. McConkey added that the Cabinet had met that day to discuss the travel estimates. Twenty-six people had submitted estimates totalling $36,600.

c. Sabbatical: Fagerstrom reported the committee will meet that day and forward recommendations by mid-month. A replacement will be made for Maloney, who is on leave.

d. Promotion and Reappointment: Gause reported the committee had not met yet.

e. Nominations: Horner mentioned a replacement on the Sabbatical Committee for Maloney had already been covered in Fagerstrom's report.

f. Tenure: Boucher announced the meeting for all tenured faculty that would be held on October 11.

g. Awards: Kroeger reported the committee had developed a form and cover letter for the award nomination. Nominations would be due March 1 and a recommendation for the award submitted to Dean Williams by April 1 for presentation at the April Library Convocation.

h. Library Advisory Board: Larsen reported on last week's meeting at which the new staff/faculty presentation and promotions party on October 31 was planned. Schiff added the party would be 9:30-11:00 a.m. and people could come in costume. A pumpkin carving contest for already-carved pumpkins would be held. At the LAY meeting, Dean Williams' open door policy was clarified. New staff and faculty are welcome to make an appointment with the Dean to talk. Additionally, a new policy of closing all service areas the night before classes begin except for the Business Library will begin in the fall. Schiff asked for suggestions for a way for faculty to show appreciation for library staff.

6. Announcements

a. Law Library - no report

b. Library Committees

Central Cataloging Policy Committee: Phillips reported on plans for the implementation of PRISM. The change to the new software will be made in January and the change to the new PRISM system will be made in February. Rewriting for the switch from AT&T to Sprint will also be necessary. All those who will be using the new PRISM system will need to learn the new search commands. Phillips also reported that a survey on OCLC documentation is being done to determine what units are receiving and what they need.
Salary Equity: McConkey announced that a meeting would be held after the faculty meeting for women faculty to discuss questions on the salary equity procedures.

c. University Committees

Fagerstrom reported that during the Faculty Council meeting of September 13, the Council expressed concern that the Academic Council to CCIIE has no teacher. He also mentioned the women’s equity review now being conducted.

Sani reported that as chair of the University Personnel Committee she has been appointed to sit on the University Oversight Benefits Committee. Other Personnel Committee topics mentioned were: problems with the computer system with its antiquated software, the re-negotiating of Blue Cross-Blue Shield contract, investigation into the 403B plan and criteria for choosing new companies, and faculty mandate from the faculty survey for transferability and cashability of benefits.

Schiff mentioned the difficulty he has encountered trying to participate in TIAA CREF because of computer problems. He encouraged the faculty to actively pursue any similar problems to assure successful resolution.

Respectfully submitted,

Wendy Baia, Recording Secretary