LIBRARY FACULTY MEETING
Minutes
November 1, 1990


Moderator: Martha Jo Sani

1. Administrative Report

Dean Williams reported on his recent (10/30/90) meeting with Bruce Ekartrand concerning evaluation and tenure documents for librarians. Questions followed from the floor. Williams will continue to pursue these matters until an agreement is reached with the University Administration.

Williams asked that we all vote next Tuesday in the general election.

Williams reported on the ARL meeting he attended the past week. Many libraries are being forced to cut collections, especially serials. So far we have been fortunate in that regard.

He asked that both Serials and Monographs Acquisitions keep close tabs on increases in costs. Our University culture is still ownership-inclined. There followed discussion from the floor concerning ownership and sharing of serials and materials as well as the increase in allocation to ILL.

Question from the floor concerning the status of library central air conditioning. JW reports it is still in the works.

2. Minutes from the October faculty meeting were approved without change.

3. No old business.

4. New business

S. Hamilton voiced concerns revolving about the job descriptions which are currently being updated and/or rewritten for the library faculty. He distributed two hand-outs: excerpt from the job descriptions being written in Public Services, numbered 14, headed Professional Responsibilities; excerpt from the Library Faculty Handbook on Reappointment (0157 and 0158). In his opinion there remains a conflict between the Professional Responsibility portion of the new job descriptions and part 0158 of the Handbook. He requested that FPC investigate and attempt to resolve these inconsistencies. His concerns are with procedure as well as content.

Quinlan agreed with validity of issue raised and remarked on lack of standardization in form in job descriptions throughout the library faculty. Questions and discussion followed concerning tenure track vs. non-tenure track, purpose and uses of job descriptions, advantages of standardization, and other such subjects.
Arp voiced concern that changes to job descriptions at this point in time could jeopardize salary equity process which has already begun. She suggested that there be an editorial change to the Professional Responsibility portion of the job descriptions so that equity process could proceed. All present agreed that the editorial change was acceptable. That portion of the job description should be changed to read:

PROFESSIONAL RESPONSIBILITIES:

14. Additional professional responsibilities may include developing and maintaining a level of scholarly, professional, and community service, communication and activity through such avenues as: (a-g follows).

D. Kohl agreed to try to incorporate this change as soon as possible to accommodate the equity process.

It was agreed that FPC be asked to look into a possible inconsistency between the Library Faculty Handbook and the portion 14 (concerning professional responsibilities) that appears on the job descriptions which are currently being rewritten. Also, the FPC was requested to look into the wording used in the above portion as well as any standardization or lack thereof which is being used in all library faculty job descriptions.

5. Committee Reports

Due to the lateness of the hour, committee reports were given very rapidly, if at all. Those who reported simply reported business as usual.

6. Announcements

Hamilton announced that the EPUS Committee is looking at policies on pre-tenured faculty at the University of Denver at 9:30 on Friday, November 2. All interested may attend

Schiff announced that nominations are needed for the President's Equity Board. Are there any volunteers?

Meeting adjourned.

Nancy Carter, Recording Secretary