McConkey provided a recruitment update. Mady Kassanoff has accepted the .6 FTE faculty support position in Reference and Science. The application deadline has passed in the three currently active searches: East Asiatic, monographic cataloger, Special Collections. An announcement will be made at the next faculty meeting regarding the Head of ILL.

The minutes of the December meeting were approved. There was no old or new business.

Nancy Carter of the FPC announced that evaluations are due tomorrow. The faculty reports were forwarded to Regents on schedule. In response to questions about writing letters in support of another library faculty member, Nancy suggested: use a memo format, keep the letter brief and specific; keep the comments to the particular task being addressed.

Martha Jo Sani of the Faculty Support Committee indicated that $400 is the amount available per person attending SLA or ALA, which are both in June this year. Committee members cannot indicate in advance what the chances are of receiving funding for an activity.

Joan McConkey announced three up-coming events sponsored by the Faculty/Staff Development Committee: a repeat showing of the video on intellectual freedom on 21 February in the Media Library at 2 pm, an introduction to the science libraries on 28 February, and a faculty seminar by Karl Kroeger on 19 March.

Dan O'Mahony of the Faculty/Staff Development Committee Research Seminars Task Force announced the 10 February workshop on grant seeking. Copies of the Keith Lance research methodologies handouts are available from Anita Schuneman in Cataloging.

Library Advisory Board Chair, Pat Wallace, noted that the Social Functions Committee is working on a March student appreciation potluck.

No report from Promotion and Reappointment. The Tenure Committee, according to Karl Kroeger, has finished its preliminary review of tenure track faculty. This process will continue on an annual basis. The Committee will have its second in an ongoing series of discussions with the VCAC re: the tenurability of librarians.

For the Sabbatical Committee, Karl announced the approval of two 92/93 one-semester leaves: Rebudela and Williams-S.
No Nominations report.

Karl also spoke for the Awards Committee which encourages submissions for the Ellsworth Award by the 1 March deadline. An award will be made at the 1 May convocation even if the Committee has to select the awardee without nominations.

There were no other Committee reports.

In her administrative report, Joan indicated that she, Charlotte Hensley, and the Dean had met with the Vice Chancellor and some of his staff regarding the 92/93 budget. The budget includes equipment to convert circulation from OCR to barcode and nine new positions. The HVAC system is the top priority, new staff is ranked second in importance, and a 15% materials increase is third. A larger capital outlay is expected this year, but there is agreement that a 15% annual materials increase is necessary. There may be an overall University increase in line items for technology. Joan noted that the V-C participants seemed responsive and asked pertinent questions, especially in regards to the HVAC system, which the campus will make every effort to make happen.

Joan also announced that monthly calendars for faculty will soon show monthly rather than quarterly balances of accrued leave time.

Stacy Dorian of Law announced that they will be scheduling Technical Services Head interviews in the next couple of weeks. Debbie Studwell is coordinating a legal institute for law libraries on 28 February.

For the University Personnel Committee, Martha Jo announced a major discussion at the next Regents meeting regarding retirement options other than TIAA-CREF. This development has been 10 years in the making. She also announced that the Faculty Senate approved the new constitution.

Janet Hill offered a number of tidbits about CARL, including an upcoming Council meeting, the UMA announcement, the team for authority control, difficulties with the circulation system, Brenda Hally and a new-to-CARL GEAC person as user liaisons, the lack of an exact date for Boolean and ERIC access for users. 60-100 people attended the Users Group meeting at ALA, and the highest priorities identified there are congruent with our own.