Library Faculty Meeting
March 5, 1992


Minutes: Sharon Gause

Sara Williams Preservation Librarian was introduced.

Recruitment Update:
East Asian candidate interviews will begin next week.
Special Collections pool is small but proceeding.

Minutes: Minutes for February Faculty meeting were approved.

Announcement: Special meetings: Thursday March 19th, 9am N410. The topic of discussion will be on academic quality and productivity. Thursday May 21st, 9am, N410, FPC Faculty evaluations.

Old Business: None

New Business: Social Functions Committee, a proposal to separate this committee from the LAB.

Discussion: Since Committee is not a Faculty committee should it even be brought up. The Faculty are representatives to the LAB which is in the Handbook and for the Handbook to be correct it needs to be brought to our attention. Motion from the Committee was voted on and approved.

Committee Reports:

FPC: The Committee is working on parts 2 and 3. Concern and confusion from comments put into the document should be discussed at the time of discussion with first level supervisor. A lengthy discussion followed about unsolicited comments appearing in the part one evaluation. Currently the Handbook indicates comments requested at first level only. Some of the questions were: At what level can solicitations be requested? Is it only at the faculty or first level or can it be at the second or third level supervisor? Are these comments to be part of the faculty's file? Since this is the first year for this evaluation process and this was not considered by the Task Force the FPC was asked to send out a letter clarifying the situation.
Library Faculty Support: The Committee met to review its role. They outlined the following:

1. To encourage and support faculty travel.
2. To continue to work with the cabinet to set up the budget.
3. To discontinue the brief report from the recipient.
4. To continue the grievance process should that be necessary.
5. To continue the June date for travel requests.
6. To fund air, hotel, registration respectively as funds permit.
7. To give strong consideration to participation in committees, papers given, continuing education.
8. To be advisory to the faculty and to lobby for faculty funds.

Staff Development: The notices for events will continue to appear in the Library Administrative Reports. Coming events are March 19 Karl Kroeger, in April Liesel Nolan, in May Melinda Chesbrow and Carol Krisman. There will be none this summer. There will be another in-depth department orientation in August in the Cataloging Department. In late May the Research Seminars will be giving a seminar on effective presentations. March 17th is the student appreciation lunch.

Promotion & Reappointment Committee: No report

Tenure: Met with VCAC. Janet and Luis Gonzales from the VCAC will be meeting to look at our document. Through this process we are trying to help the VCAC come to a better understanding of Library Faculty scholarly activities.

Nominations: Committee will be sending out preference sheets at the end of this month.

Sabbatical: No report

Awards: There are two nominees for the Ralph Ellsworth Award. Decision will be announced at the Library Convocation in May.

Administrative Report: No money has been submitted to CARL. We are holding approximately $197,000 that is owed them. No new circulation systems will be instituted until things are fixed to our satisfaction.

All the faculty reports on scholarly activities have been sent to the Vice Chancellor’s Office. For departments and colleges that have not turned in all reports, money is being withheld by the Vice Chancellor.