University of Colorados at Boulder Libraries
Faculty Meeting Minutes
1 October 1992


Moderator: Sara Williams
Recorder: Karl Kroeger

1. Recruitment update: no report

2. The minutes of the 3 September 1992 meeting were approved.

3. Old Business
   a. Criteria and Standards Tenure Document: The revised document was given a first consideration. Kroeger spoke to the purpose of the revision, saying that it was to help the VCAC understand the aims, procedures, and emphases of librarianship, something the members of the VCAC have traditionally had trouble with. Concerns were raised by members of the VCAC that met with the Tenure Executive Committee, and Luis Gonzalez-del Valle (VCAC) and Janet Swan Hill (Tenure) volunteered to work on a revision of the document to clarify it for VCAC members unfamiliar with librarianship and the concerns of library faculty. Kroeger could not speak to specific changes that were made.

   At the end of the faculty meeting, Dean Williams expressed concern that the revised document did not make clear that the majority of librarians' publishing was in the form of journal articles, not books. Gause explained that this would be taken care of in a cover letter when tenure documents are forwarded to the Vice Chancellor. It was moved, seconded, and approved that a special faculty meeting take place on 8 October 1992 to discuss and approve the revised document.

4. New Business: none

5. Committee reports,
   a. Faculty Personnel: The committee is working of reappointment and promotion documents and hoping to complete this work by 1 November. There was a meeting with the Cabinet to discuss the distribution of the bonus monies.
   b. Faculty Support: no report
   c. Faculty/Staff Development: Several workshops have been scheduled with Melinda Chesbro and John Culshaw. It has been suggested that Lori Arp's talk on her trip to Russia be repeated for those who could not make the prior presentation. The F/SC and Lori are willing to offer the presentation again if there's interest. Contact Suzanne Larson.
   d. Library Advisory Board: no report
   e. Promotion and Reappointment: no report
   f. Tenure: no report
9. Sabbatical: The committee met and reelected Karl Kroeger as chair. Three requests for administrative leave have been received. Two persons eligible for sabbatical have not contacted the committee as yet. Today is the deadline for receipt of applications. Because one person is requesting administrative leave early in 1993, the committee approved one request, which will be sent to Dean Williams in the near future. It will meet in October to consider the other requests.

b. Nominations: no report

1. Awards: The committee has met several times, including once with Dean Williams. It will be sending out a call for nominations for the 1993 Ralph Eilsworth Award in the near future.

2. No other library committee had reports.


Dean Williams spoke of a concern expressed in Dean's Council about the appropriateness of questions of academic ethics being considered by the Research Misconduct Committee. Some feel that there should be a separate committee to deal with academic ethics. He offered this as a future agenda item for the libraries faculty.

Dean Williams also spoke about a new state law regarding letters of reference. When sending a letter of reference for someone concerning a job, that person must be copied into the correspondence. Several questions were raised concerning tenure letters, out-of-state letters, letters for students applying to graduate school, and whether referees could waive the right to see a copy of the letter. Williams said that the law is so new that the scope of its coverage is uncertain as yet, but to be safe, one should copy the referee in for any letter of reference.

7. Announcements:

a. CARR: no announcement, but Melinda Chesbro reminded the faculty that the remaining vendor demonstrations were scheduled for 5 October and 14 October. She said she would send out reminders.

b. Law Library: no announcements.

c. University Committees: no announcements, but Carol Krissmann reminded the faculty that the Auraria Campus was hosting a regential candidate forum on Friday night, 2 October. She urged people to attend.

d. No other announcements

8. The meeting was adjourned at 9:45 a.m.

Respectfully submitted,

Karl Kroeger, Recorder pro tem.