Moderator: Sara Williams
Recorder: Pat Wallace

The purpose of the meeting was to review the latest revised version of the Libraries Tenure Document, and a special meeting needed to be called so that Janet Swan Hill, the document's reviser, could be present.

Meeting was called to order at 10:20 a.m. Since there was not a quorum, it was decided to hold a working meeting instead. Faculty should come to the regular November meeting prepared to vote on what hopefully would be the final version.

In response to a question about applicability of the new document to persons coming up for tenure now, Hill stated that this version is not substantively different from the one currently in force. Instead, it is a rearrangement and clarification.

Hill explained that the Introduction was added to identify all other documents with which ours is in compliance.

Comments by members present included the following:

1. Libraries faculty should be the consistent phrase when referring to this library.
2. Page 3 (8, first paragraph) is the most recent mission statement and cannot be edited here.
3. Page 4 (II, heading): delete the second occurrence of LIBRARIES FACULTY.
4. Pages 4 and 6: (2) Scholarly research and creative (contributions or activities): use whichever of these terms is consistent with what is in the faculty handbook.
5. Punctuation needs to be rechecked throughout.
6. Page 5 (a): reorder the statements to highlight a more logical progression. Also, item 2 needs to be reworded.
7. Page 6 (1st paragraph, Scholarly Research...): Hill will rewrite.
8. Page 6 (2. 3 lines from bottom): change to read "the discipline rather than on the vehicle in which it appears."
9. Page 7 (paragraph just before b.): change 3rd line from bottom to read "identify emerging fields of knowledge and trends, and to identify and make".
10. Page 8 (1st line): change to read "in published work and that benefit librarianship, scholarship or library operations."

Persons having additional suggestions for change need to submit any WRITTEN revisions before the November meeting. Hill will revise the document again with the suggestions for change incorporated, and it will be resubmitted to faculty prior to the regular November meeting.