Faculty Meeting Minutes
March 4, 1991

Faculty Moderator: Sara Williams
March Secretary: Joan McConkey

Attendance: Anthus, Baja, Busick, Carle, L. Carter, Chesbro, Dean, Fagerstrom, Fong, Garrison, Gause, Hill, Holzenberg, Horner, Kriemann, Kroeger, McConkey, Mohr, Phillips, Rehul dela, Schuneman, Shen, Wallace, Sara Williams, Sue Williams, Dorian (Law)

1. Recruitment update McConkey

One of the Science candidates has accepted another position, so there will be no interview on March 8. The Government Publications committee will meet next Monday to make its recommendation for hiring. Monographic cataloger and reference candidates will be interviewed in March. The Special Collections search committee is ready to telephone references. The Engineering search committee will meet next Monday for the initial review of their candidates.

2. Approval of minutes for February 4 and December 3

Feb. 4 corrections: Horner suggested a rewording of the report of her sabbatical committee report to: "A member of the Committee has resigned. The Nominations Committee will need to find a replacement. The Sabbatical/Administrative leave process needs to be clarified with the Dean so that procedures as written in the Libraries Faculty Handbook will not be bypassed." Janet Hill will receive the Margaret Mann award in July. The student appreciation lunch will take place (not effect) on 2/24. Liesel Nolan's first name was misspelled. Anthus moved to accept the minutes as amended, Chesbro seconded/passed.

Dec. 3. Various typos were noted. Hill moved to accept, Anthus seconded/passed.

3. Old Business - None
4. New Business - None
5. Committee Reports

a. Faculty Personnel: Garrison reported that the FPC met with the Cabinet and Tenure Executive Committee members. They agreed that the Libraries Faculty Handbook should be revised to reflect the realities of the comprehensive review and reappointment process for tenure track faculty. These are procedural changes to conform with university requirements, and should be ready for faculty review in April or May. The FPC will also be bringing
forward a recommendation about the future size and composition of the FPC. Garrison thanked the faculty for the timeliness of the submission of the Faculty Reports of Professional Activities. The committee will begin their evaluation of them tomorrow.

b. Faculty Support: Travel authorization forms for June should be submitted now.

c. Faculty/Staff Development: Lorrie Shepard from the School of Education will present a workshop on "Translating Your Research Questions Into a Study Design" on March 12 from 10 a.m. to noon in N410. Liesel Nolan will give the next faculty seminar on March 18. Daria Carle will repeat her popular seminar on April 26. John Culshaw and Melinda Chesbro will present two workshops on e-mail March 22 and 25. There will be a Libraries P&Q meeting to deal with staff concerns about the process; this is tentatively scheduled for March 22 at 2 p.m.

d. Library Advisory Board: no report

e. Promotion and Reappointment: no report

f. Tenure: Gause announced a meeting of the Tenure Committee with the tenure track faculty to be held on Thursday, March 18 at 9:00 a.m. in N410. This will be a open discussion and the first in a new format of meetings to replace the individual meetings with each tenure track faculty member.

g. Sabbatical: no report

h. Nominations: Busick said that there is a pending appointment for the Sabbatical Committee.

i. Awards: Nolan reported that they have received a number of nominations and will be making a recommendation to Dean Williams soon.

j. Other Library Committees: Baia reported that the task force considering our response to Ekstrand's "Keeping the House in Order" memo has met and will be sending some material to the faculty for discussion at the next faculty meeting.

6. Administrative Report - None

7. Announcements

CARL and Automation

Hill reported that a MOU between CU-S, CSI, and CARL has been developed as the basis of a new effort to deliver a successfully operating circulation system to us before the end of this academic year. SLAP is continuing to meet to revise the RFP to meet our needs. Chesbro is working with CNS and UMS on interfaces. It is likely to be the end of April before the RFP
is issued.

Chesbro has met with Dodie Ownes, our new CARL rep, about the trouble reports.

Garrison announced that the 6000 document test file for authority control has been returned for review. The CARL authority control module should be in test form by the end of March.

Phillips invited the faculty to attend the events associated with the campus visit of Howard Dodson, the chief librarian of the Schomburg Center for Research in Black Culture of the New York Public Library. Dodson is a guest of CSERA and the Libraries. The tentative time for his talk in the Libraries is March 18 at 10:45 a.m. in N410.