Library Faculty Meeting Minutes  
February 3, 1994

Present: Laurie Sampsel, Karl Kroger, Marcy D'Avis, Suzanne Larsen, Debbie Mohr, Wendy Baia, Emily Epstein, Beth Cramer, Phyllis Holzenberg, Anne Beach, Liesel Nolan, Scott Seaman, Zhijia Shen, Bruce Montgomery, Susan Anthes, Joan McConkey, Yolanda Maloney, Pat Wallace, Debbie Hollis, Yem Fong, Sharon Gause, Jean Whelan, Jim Williams, Susan Dean (Moderator)

The meeting was called to order at 9:10. Since a quorum was not present it was agreed that only announcements would be made.

Helping Hands Network--Rebecca Bergeon & April Peterson
The purpose of this network is to facilitate the locating of resources for library employees needing temporary assistance. April thanked everyone for their response and reminded the faculty about the clothing drive continuing until February 17th.

Recruitment Update--Joan McConkey
It is hoped that interviews for Head of Cataloging Maintenance will begin in March.

Differentiated Workload Task Force--Wendy Baia
The draft of "Differentiated Annual Workloads for Libraries Faculty" was discussed. Several changes were suggested. No vote was taken on the document due to lack of a quorum. A revised draft will be distributed in time for a vote at the next faculty meeting.

New Travel Procedures--Joan McConkey
Cash advances are now available via the Diner's Club Card. Details have been mailed to card holders. A new list of hotels with special pricing arrangements with the State of Colorado has been released. The full list is available from Dan Davidson.

Professional Duties of Faculty and Department Chairs
A lengthy document has been received from the Professional Responsibilities Committee and was distributed to the library faculty with the agenda. It is intended to amend the professional responsibilities document. Any comments should be directed to a library BFA representative.

Committee Reports
  Faculty Personnel--Leisel Nolan
  A proposed amendment to the laws of the Regents describing the standards for appointment/promotion to full professor was distributed. Comments on this document should be directed to the FPC.

  A handbook revision is underway.

  Faculty/Staff Development--Joan McConkey
  There are several upcoming seminars:

  Skip Hamilton will speak on February 24th at 3:30 in N410 about his research leave.
  Sharon Gause and Yolanda Maloney will speak March about IFLA in Barcelona.
  Publisher's Forum on March 3rd at 2:00 in N410.
  Historical Research (no date has been set).
Sabbatical--Leisel Nolan
A revised sabbatical document is underway.

Nominations
Bruce Montgomery has agreed to serve on the Social Functions Committee.

Administrative Report--Jim Williams
Jim Williams announced that his signature on the Deans call for President Albino's resignation was a personal statement and not signed in representation of the Library faculty. He regretted that his travel schedule precluded meeting with the faculty prior to his signing the document. A written statement will be distributed on this topic in the near future.

Automation Report--Joan McConkey
It is anticipated that the III contract will be completed by March 1st.

Submitted by Scott Seaman