LIBRARY FACULTY MEETING MINUTES:
MARCH 3, 1994


The meeting was called to order at 9:10.

Recruitment Update--Bill Garrison
Interviews for Head of Cataloging Maintenance will be held on March 18, 28 and April 4.

Differentiated Workload Task Force--Wendy Baia
Three changes were made to the draft of "Differentiated Annual Workloads for Libraries Faculty". A vote was taken, and the revised draft was approved.
Susan Dean thanked the Task Force for a job well done.

New Business--Sara Williams
The question of how should the library faculty respond to the letter about major problems and strength of the CUB campus. It was suggested that the Library faculty respond as a group rather than individually and a task force be formed to draft the letter. A vote was motioned to encourage the individuals to respond instead of forming a task force for a group response. The motion was passed.

FPC Report--Sara Williams, Liesel Nolan
The FPC evaluation is underway. People who have not turned in their self-evaluations are urged to do so.
A draft of Faculty Handbook will be ready for discussion at next Faculty Meeting.

Faculty/Staff Development--Joan McConkey
The Team-work workshops have received very positive responses from the participants. For people who did not participate and still would like to, another session or two will be arranged.
Seminars coming up are "Publishers' Forum" from 2:00 to 4:00 this afternoon. Sharon Gause and Yolanda Maloney will give a presentation "Just off the Ramblas" on March 17 at 3:30. We need people to talk for April and May.

Library Advisory Board
Meeting with the Dean is on March 21 at the Math Auditorium.

Tenure Committee--Janet Swan Hill
After a lengthy meeting, the Tenure Committee completed the dossiers for the VCAC office.

Social Functions Committee--Pat Wallace
The student appreciation party is scheduled on March 9. The cost of this party is shared by both faculty and staff. About 250 people have signed up for it.

Administrative Report--Jim Williams
Thanks to the good letters prepared by the department heads, the libraries requests for filling staff vacancies during staff freeze have been 100% approved.

Last week, Charlotta, Joan and Jim went to the Library budget hearings. The deans were asked to have 5%-cut scenario to help reduce the $9 million university deficit. For the Libraries, 5% equals to around $750,000. That money would have to come from our salary saving and from the materials budget, because there is only three areas we could cut--material budget, service (hours) and people. Dean Williams articulated that it is not a good idea to cut people. Cutting people means to cut programs. By cutting programs, the enrollment will drop. For a tuition-driven institution like us, cutting people is only to hurt us more. Bruce Ekstrand does not want the Libraries to cut service hours. Jim asked Bruce Ekstrand for a five-year no-interest loan, because the Libraries have to have the whole new system, which means the Libraries have to squeeze $800,000 from the materials budget to accommodate it. If we take $800,000 off the materials budget for the system and another $750,000 cut also from the materials budget, it would be too drastic an effort for the Libraries. A five-year non-interest loan would ease the situation by allowing a gradually reduction from the materials budget instead of a drastic one. Dean Williams said what he feared was the situation when we are forced to cut people. The regents might impose further freezes on faculty and staff. Jim said the Chancellor has given the Libraries $100,000 for the automation system.

Jim also stressed that the March 21 deadline for turning in the responses as to the structural problems of the University was a firm one. If you can not respond by that date, do not bother to do it later, because they won't take any after the deadline.

CARL/Automation Report--Melinda Chesbro
The University Counsel and Buying and Contracting have finished drafting a proposed contract for the new system. Contract negotiations are scheduled for March 18. In addition to the INNOPAC system, there are several other projects that will be done to bring up a complete system. These include replacing CARL terminals with PCs, upgrading older PCs, switching from ISN to ethernet, purchasing additional printers, remodeling Cataloging and Acquisitions departments, transferring data from CARL to INNOPAC, cleaning bibliographic data by Blackwell North America, and creating interfaces to campus systems by CNS. Work will begin on these projects as funding sources are identified.

Jim Williams said that we propose to continue to be a member of the Alliance without being a CARL library by paying a membership fee. We will pay the cost except for the system.

University Personnel Committee--Martha Jo Sani
Concerns have been expressed about the Boulder Campus health care issues. An written report prepared by Martha Jo is attached at the end of this minutes.

Other announcement--Carol Krismann
Carol is the new editor of the book review section for Colorado Libraries. She will be concentrating on books from Colorado publishers, Colorado authors, and especially CLA authors. If interested, please call and let her know your interests, even those outside the library world.

ADJOURNED: 10:15

Respectfully submitted by Zhijia Shen