UNIVERSITY LIBRARIES FACULTY
MINUTES OF THE MEETING OF 4 AUGUST 1994


The meeting was called to order by Beth Cramer and a quorum of faculty members was present.

Recruitment Update: Joan McConkey said that two positions in Cataloging have been approved. Search processes to fill the Catalog Management and Principal Cataloger positions will begin immediately. November 1 is the closing date for applications.

Approval of Minutes. The May and June minutes were approved as distributed.

Old Business: The Handbook Revision Committee distributed a handout reflecting changes made in the proposed bylaws at the special faculty meeting on July 21. The handout included the following clarification of the role of the part-time support librarians provided by Dean Williams:

"The Vice Chancellor gave the Libraries an amount of money with which to hire personnel specifically aimed at providing support for Libraries Faculty working toward tenure. Such personnel were to be considered analogous to graduate student assistants in other academic departments, and in fact, the Vice Chancellor's preference was for the Libraries to hire graduate students. The Dean pointed out that while graduate students in other departments may be able to teach classes in those departments, thus making it easier for faculty to pursue scholarly work, absence of a program in librarianship at CU makes equivalent assistance impossible for the Libraries. Accordingly the Vice Chancellor permitted the Libraries to hire librarians with some of its support money, with the explicit proviso that by doing so we did not increase the size of our Faculty."

Given this information, the question is the clarity of wording of Article III Sect. 1. Hill called the question and the motion to accept the wording of the section passed.

Article VII, Sect I, Part 1 was renumbered in an effort to clarify any confusion about what are official faculty meetings.

A more substantive change was made to Article V. The Executive Committee was renamed the Committee of Chairs. Section 3 was rewritten to cover the concern about time constraints expressed in the special meeting. Krismann offered an amendment, which was accepted, to the last sentence in Article V, Sect 1 Part 1. The last sentence now reads, "The Committee of Chairs acts for the Faculty in areas not within the purview of any Standing Committee or Task Force, after appropriate consultation with the faculty."

A vote was taken to approve the wording of Article V, and the wording passed. Hill noted that each Article has now been voted on and accepted in principle. Chesbro moved that the Bylaws be accepted with the wording as amended today. The motion passed.
New Business: McConkey presented a policy (attached to the agenda) on the Use of University Facilities and Equipment for Private Gain. She did not see any change in it from the way the Libraries currently operate, and felt there was no need to respond unless someone had a question or problem. No questions were raised.

Committee Reports

Faculty Personnel Committee: The new members of the Committee are Pat Wallace, Phyllis Holzenberg and Skip Hamilton. Sara Williams will continue as chair and Daria Carle will be Secretary.

Faculty Support Committee: The committee has met twice and also met with the Cabinet this week. The committee will present some proposals to the faculty at the September Faculty Meeting.

Faculty Staff Development Committee: Joan McConkey congratulated IDS on an excellent presentation on the work of their department. She hopes others will offer similar presentations to the Libraries. There was an excellent seminar on Safety and Security offered August 3 by Paul Epp of the Police Department. It will be repeated August 11 at 2:30 in N410. The impetus for the presentation was some concerns expressed by the branch libraries. New information presented included the availability of brochures, whistles, campus patrols and the Community Service area of the Police Department. Our Police Department is planning on adopting a CSU Police technique of "branding" computers with our ownership.

Library Advisory Board: Beth Cramer reported that Jean Whelan and Debbie Hollis are the new members. They are planning the all Libraries Dean’s meeting for Aug 24 in the UMC Forum room. Susan Anthes pointed out that this is the first day of classes and it might be difficult for some staff to attend.

Promotion and Reappointment: No report.

Tenure: Janet Hill will chair the committee this year with Charlotta Hensley being the past chair. Dean Williams has solicited tenured members of the teaching faculty to expand the committee. Polly McLean from Journalism has accepted and several others are being queried. The committee is considering the need to meet with tenure track faculty members who are up for their first reappointment, and Hill asked for responses about the usefulness of this.

Sabbatical: No report.

Nominations: The new members are Nancy Carter and John Culshaw. Wendy Baia is the continuing member.

Awards: No report

Administrative Report: Dean Williams reported on the Cabinet retreat on Tues July 26. The budget for next year, and particularly the student budget was discussed. It was only raised 2.5% again this year. The Travel budget was only $17,000 and so money was added to it from salary savings. The acquisitions budget was discussed to see how to take out the money owed for the loan for the new system. The OCI was discussed at length and the Cabinet is committed to taking action on it. Kathy Mitchell will meet with the
Cabinet next week to begin that process. The ownership of our new automated system was discussed along with how best to be in charge of it. The program plan for the Combined Science Library was raised as well as the future of the Map Library. There was a general discussion of hosting a session with the new Boulder Campus Chancellor. He will be invited to the Dean's all Library meeting on August 24. The Dean shared his personal impressions of the new Chancellor.

Announcements

Automation: There will be an open meeting on the new system on Aug 25 in N410 where task force chairs will discuss the progress of their group's work. Much work is going on now to complete the profiling sheets that are due August 25. The profiles must be done by that time to allow us to bring the system up as scheduled. Wiring and equipment will be worked on for half of the first floor from Aug 17-Sept 1. The rest of the floor will be done several weeks later due to a delay requested by CNS.

Law Library: No report.

University Committees: No report.

The meeting adjourned at 9:55 am.

Respectfully submitted, Susan Anthes