UNIVERSITY LIBRARIES FACULTY
Meeting Minutes
April 6, 1995


1. The meeting was called to order by Beth Cramer.

2. Recruitment Update: No report.

3. Approval of Minutes: Minutes were approved as submitted.

4. Unfinished business: The Handbook Revision Task Force distributed a draft of the proposed changes and revisions to the following committees: committees (general), elections, faculty support, and awards. Revisions to other committees and their charges will be forthcoming. A special faculty meeting is requested on April 20 to discuss these drafts and to introduce new documents for discussion at the regular May meeting.

Portions of the handbook pertaining to faculty evaluations have been delegated to the Evaluation Task Force. The Revision Task Force will be meeting with the Faculty Personnel Committee to discuss those sections which relate to salary equity procedures.

5. Committee Reports:

   Faculty Personnel Committee: FPC has completed the preliminary scoring for Parts II (Research) and III (Service). Few of the Part I (Librarianship) have been received in the Administrative Services office, and the committee requests that these be completed as soon as possible so that the final evaluation scores can be computed.

   Faculty Support Committee: No report.

   Faculty/Staff Development Committee: Charles Martell, Editor of the Journal of Academic Librarianship, will be the guest speaker at the next Research Seminar to be held Thursday, June 1. He will also be the featured guest at the Libraries Convocation on Friday, June 2. Details will be forthcoming.

   Library Advisory Board: The facilitation workshop, OCI steering committee, budget and staffing were topics discussed at the recent Dean's meeting.

   Promotion and Reappointment: No report.

   Tenure Committee: No report.

   Sabbatical Committee: Four requests are anticipated for extended research leave during this summer and fall. New forms for requesting leave are now being used campus-wide.

   Nominations Committee: No report.

   Awards Committee: No report.

   Other: LoBue reported on the Evaluation Task Force. The group has met several times, once with the Dean. An all-day retreat is being planned but no date has been set. The retreat will be facilitated by Gordon Barylty from OCLS. Members of the Evaluation Task Force are: Cramer and Montgomery representing tenure track; Robertson and Byrn representing non-tenure track, and LoBue representing the tenured faculty.

6. Administrative Reports: None.
7. Announcements:

   **Automation:** Garrison reported on the status of the III tape overlay. 800,000 records have been completed, and the other tape overlays are on schedule. The missing records tape should be loaded by next week, and authority records will begin to be loaded on Monday.

   **Law Library** No report.

   **University Committees:**

   Hamilton reported on the "at-will" status of state employees. Efforts so far have not been successful. Dean Williams is working with CLA to get this clarified by the Legislature. The "at-will" status as it relates to CU policy is waiting on word from VP Zafiratos.

   Sani encouraged the libraries' faculty to subscribe to LI6-NET, the state library network listserv. Important and relevant issues are discussed.

8. Adjourn.

Respectfully submitted,

Daria O. Carle