University Libraries Faculty  
Meeting Minutes  
September 7, 1995  

Present: Anthes, Baia, Byrne, Carle, Carter, D'avis, Epstein, Fagerstrom, Fong, Greenman, Gresham, Hamilton, Hollis, Horner, Icenhowe, Jobe, LoBue, McConkey, Montgomery, Mohr, Robertson, Sampsel, Sani, Wallace, Whelan, J. Williams, Sara Williams, Sue Williams  

1. The meeting was called to order by Sara Williams acting in behalf of Susie Bock.  

2. Recruitment Update: The third candidate for the Slavic Bibliographer position is coming on September 8, 1995. The Music search has been reopened, and the Monographic Cataloger search is in the process of reviewing applications.  

3. Approval of Minutes: The minutes for the meeting of August 3, 1995 were approved with the following corrections:  
   a. Jean Whelan corrected item 6f. It should read "... scheduling the Dean's Fall Meeting with the Libraries' staff and faculty." instead of "... scheduling the meetings for the fall."  
   b. Ben LoBue corrected item 6g. The word "sabbatical" should be replaced with the phrase "extended research leave."  

4. Unfinished Business: Byrne from the Evaluation Task force presented three documents: 1) "Guidelines for Evaluation of Research," 2) "Faculty Personnel Action Committee (FPAC) Operating Assumptions," and 3) "Appeals Committee Operating Assumptions," with a list of additional assumptions. (See attachment #1.) A lively discussion period followed. A motion was then made by Hamilton requesting a straw vote approving this direction of the task force. LoBue seconded. The voice vote indicated faculty approval with one negative vote indicated.  

5. New Business: There was no new business brought forward.  

c. Committee Reports:  
   a. Faculty Personnel: Wallace reported the F.P.C. meeting with the Cabinet. Discussions included concerns about last fiscal year's equity awards, a personnel issue - Dean Williams will comment on this matter later, and the development of a comprehensive equity process. The F.P.C. is developing a definition of Faculty Support Librarians and Part-time Librarians which definition will be presented to the Cabinet, the Faculty Handbook Task Force, and the Faculty in October. In addition, they are working on what is Career Merit and its factors in relation to the VCAC equity process and will present a draft of their deliberations in the October Faculty Meeting. Finally, a joint meeting will be held with the Tenure Committee, and the Reappointment and Promotion Committee in mid-September to go over the relevant calendar and procedures associated with the review process.  
   b. Faculty Support Committee: Gresham presented the "1995-1996 Travel Funds Disbursement Proposal." (See attachment 2.) The faculty approved the committee's proposals and recommendations for this academic year.
c. Faculty/Staff Development Committee: McConkey announced three Faculty/Staff Seminars. On September 21, 1995 Susan Andres will present a summation of the statistical study she and Darce Carle did on patron's perceptions of the Libraries. Linda Millerman from the Tattered Cover bookstore will come on November 3, 1995, and Kriza Jennings will be in the Libraries on November 20, 1995 to continue her diversity work.

d. Library Advisory Board: Wheelan announced the Dean's Fall Meeting with the Libraries Faculty and Staff on September 11, 1995 in the British Studies Center. The board is also working with the Diversity Plan assignments and looking at flex-time possibilities and released time for Continuing Education opportunities for the Libraries Faculty and Staff.

e. Promotion and Reappointment: Sani reported that the committee had begun developing dossiers for the five faculty up for comprehensive review. They had contacted the Tenure Committee in relation to External Reviewers for these procedures and would next send letters to the selected reviewers.

f. Tenure: LoBue reported. Formal elections for Chair and Secretary are in process. LoBue is candidate for Chair and both Gause and Rebbeldes are candidates for Secretary. On Friday, September 8, 1995 at 5:00 p.m. the elections will formally close and the results will be announced.

g. Sabbatical Committee: No Report.

h. Nomination Committee: No Report.

i. Awaies Committee: No Report.

j. Other Library and University Committees: No Reports.

7. Administrative Report: Dean Williams reported that Wallace Loh, the new Vice Chancellor for Academic Affairs, will meet with the Cabinet at 1:30 p.m. on Tuesday, September 12, 1995. Also, the campus Deans had a retreat with Vice Chancellor Loh where they outlined their plans for their units place in the University's future. Vice Chancellor Loh expects to initiate a strategic planning process for this campus to chart its development over the next 15 years. Dean Williams presented a copy of the Libraries' "General Fund Budget" for the last two years plus a listing of the 1995/1996 budget. (Copies of that budget will be found on page 6 of the 15 September 1995 University Libraries Report.) He also reported that the CARL purchase was not completed. The disbursement of the profits realized from that sale is under discussion by the original Alliance members. He announced that the closure of the Libraries for public use on the week between December 26 through the 29th has been approved by the Vice Chancellor Loh. In response to an F.P.C. request, he announced that a breach had occurred in following guidelines stated in the Libraries Faculty Handbook for making a "Libraries Faculty" hire. Under time pressure from the past Vice Chancellor, he had appointed a new full time non-tenure track cataloger to the Libraries Faculty, which appointment did not allow the faculty or the F.P.C. to exercise their consultative right in the process. He apologized for this departure from the established practice and assured the faculty it would not occur again. In response to a question, Dean Williams indicated that the Music Recon project would continue using approximately $24,000 years and materials money assigned to music.

8. Announcements: There were no additional announcements.

9. Adjourn: The meeting adjourned at 10:35 a.m.

Respectfully submitted by Skip Hamilton
September 26, 1995