Faculty Meeting Minutes
August 1, 1996

Attendance: Susie Bock, Bill Garrison, Sara Williams, Scott Suaman, Barb Greenman, Daria Carle, Charles Egleston, Marka Borysiewicz, Nancy Carter, Janet Swan Hill, Nancy DAVIS, Emily Epstein, Nancy Emery, Keith Gresham, Sheryl Homer, David Fagerstrom, John Cutshaw, Skip Hamilton, Suzanne Larsen, Sharon Gause, Susan Dean, Jim Williams, Joan McConkey, Susan Anthes, Tim Byrne, Liesel Nolan

1. Recruitment Report
McConkey reported that the Head, Music Library position has been offered to Laurie Sampsel and that we are waiting for approval from the Vice-Chancellor's Office. The Search Committee for the Monographic Cataloger is calling for applications.

2. Approval of Minutes
The minutes were approved with the correction to the spelling of David Fagerstrom's name.

3. Unfinished Business
No unfinished business was discussed.

4. New Business
a. Dean's Report
Dean Williams reported that we were not given permission to use monies from the materials budget to raise faculty salaries. A study comparing us to 28 other institutions along with a plan for increasing salaries will go forward to Wallace Loh and will be developed with Susan Stein in the Office of Institutional Research. Asking the BFA Library Committee for a letter supporting salary increases for library faculty may be another avenue to pursue.

b. Parliamentarian
Bock reported that LoSue has resigned as Parliamentarian. Anyone wishing to volunteer for the position should send e-mail to Bock.

c. Salary Equity
Seaman reported for the FPC that having a 20% cap on funds used for salary equity will never allow the Libraries to achieve total equity in salaries. It would be desirable for the faculty to discuss ways and possibly make suggestions for using more of the salary increase monies for equity. Currently the 20% equity cap is mandated by the Regents. After discussion, it was suggested that the FPC write a report for the faculty showing what it would take to bring our salaries into line. This would have to be done without revealing specifics about individuals or positions. The faculty would be shown patterns only.

d. FPC Report
Seaman reported that the FPC has met and that Kriemann is the chair.

e. Faculty Support Committee
Dean reported that forms have been sent to faculty asking for anticipated travel during this year. Completed forms should be sent to Whelan. Faculty who have not received this form should let Dean know.

f. Faculty Staff Development Committee
There will be a "Behind the Scene of the Shakespeare Festival" tour on Aug. 7. The committee will be meeting to plan the library seminar series for this year. Anyone on the faculty who wishes to conduct a seminar should let the committee know what he/she would like to do.

g. LAB
Epstein reported that the fall Dean's Meeting will be held on Oct. 1, 1996. The Libraries will be closed to the public for the holidays from Sep. 23-Dec. 28, 1996.
Emery presented a motion (document distributed) from the LAB requesting that the Library Faculty Handbook appendix be changed to allow staff to be appointed to search committees. After discussion of the appropriateness of the motion as the LAB is not a faculty committee, Hamilton moved and Epstein seconded the motion. Hill proposed an amendment to change the wording to "and when appropriate staff." Hamilton and Epstein agreed to the proposed new wording. Twice before the faculty have refused to vote to allow staff on search committees. Discussion of the possible ambiguities and the possible expectations that staff would have ensued. Other suggestions were made concerning the wording which included changing "when appropriate staff" to "and staff under certain circumstances" or "and staff according to established guidelines." This issue is a matter of faculty governance. Hill called the question with no new amendments having been made or accepted. The vote was as follows: 18 in favor of the motion, 6 against the motion. The motion as amended carried.

h. Promotion and Reappointment Committee
   Faculty post is the chair of PRC this year. PRC has met with the Tenure Committee regarding the tenure, comprehensive review and reappointment decisions which will be made this year. The PRC is developing a handout for supervisors of tenure-track faculty regarding process and content of letters.

l. Tenure Committee
   Hill reported that LoBue is the chair, but, as LoBue is on sabbatical, Hill as past chair will serve as chair until LoBue returns.

j. Elections Committee
   No report.

k. Awards Committee
   The Committee has not yet met.

l. Committee of Chairs
   Bock reported that the committee has not yet met. All committees need to send Bock the names of the chairs.

m. OCI
   No report.

n. Other Committees
   No reports.

5. Administrative Report
   Dean Williams reported on budget issues. There will be a slow-down in faculty hiring for 1997-98. This should involve a total of 6-12 positions campus-wide. One of these positions is McConkey’s position. Justification for hiring and filling faculty positions will need to be made. There is a possibility that early retirement incentive programs will be put together by the campus.

   Williams apologized for not reading the rules and having asked for a waiver to put staff on search committees. A staff member has been appointed to the search committee for McConkey’s replacement.

   Williams announced that Seaman will be the Acting Associate Director for Administrative Services after McConkey retires.

6. Automation
   Garrison reported for Rebuildela on Acquisitions Dept. activities. All ordering is currently being done on Chinook, and records are accessible in the staff mode of Chinook. Rebuildela will be asking the Systems Office to supply passwords for all bibliographers so that they may access the Fund Report portion of Chinook.

The meeting adjourned at 10:15AM.

Respectfully submitted,
Bill Garrison