Faculty Meeting Minutes  
September 5, 1996

Attendance:

Susie Bock, Keith Gresham, Carol Krisman, Scott Seaman, Laure Sampsel, Nancy D’Avis, Maria Borysiewicz, Joan McConkey, Nancy Carter, Sheryl Horner, Janet Swan Hill, Liz Icenhower, Nancy Emery, Joan Whelan, Sue Williams, Gloria deAlfaro, Yolanda Maloney, Debbie Holle, Bruce Montgomery, Martha Jo Sani, Skip Hamilton, Peggy Jobe, Harriet Rebuidea, Dana Carie, Suzanne Larsen

1. Recruitment Report

McConkey reported that the Libraries has asked permission to interview 2 candidates for the Monographic Cataloger position and that announcements for the Associate Director for Administrative Services position will appear in late October or early November. McConkey also informed the faculty that the starting salary for librarians at Colorado State University has been raised to $36,000 due to a salary restructuring plan in their College of Letters.

2. Approval of Minutes

The minutes were approved with a correction to the date of the fall Dean’s Meeting, which will be held on Sept. 30, 1996.

3. Unfinished Business

a. Status of Handbook Revision

Krisman reported that Ben LoBue has stepped down as chair of the Handbook Revision Task Force and that a replacement for the position is needed.

b. Equity Evaluation Process Presentation

Seaman reviewed the Salary Equity Evaluation process that the FPC conducted in early 1996 and provided representative examples of mathematical and statistical methods the committee used to derive specific Career Merit Scores for each faculty member. Seaman also provided examples of how the Career Merit Scores were used to determine trends and norms in faculty salaries. The FPC will soon send each faculty member a memo outlining how that faculty member’s Career Merit Score was determined and where the score falls relative to the norm. In addition, a salary equity file will soon be made available in Administrative Services. [Handouts of the presentation are available from Seaman.]  

4. New Business

None

5. Committee Reports

a. Faculty Personnel

The FPC has been asked to develop guidelines for having staff members serve on faculty search committees.

b. Faculty Support

The committee will soon make a travel support recommendation to the faculty.
c. Faculty/Staff Development
   No report.

d. Library Advisory Board
   No report.

e. Promotion and Reappointment
   The committee is gathering needed documentation for reappointment and tenure cases and will begin review in a week.

f. Tenure
   The committee is waiting for tenure case documentation from the Promotion and Reappointment Committee.

g. Elections
   Bock asked that the Elections Committee elect a chair so that the Committee of Chairs will be complete.

h. Awards
   No report.

i. Committee of Chairs
   Sara Williams is the new faculty Parliamentarian.

j. OCI Report
   No report.

k. Other Library Committees
   No report.

6. Administrative Reports
   No reports.

7. Announcements
   No announcements.

8. Adjourn
   The meeting adjourned at 9:36am.

Respectfully submitted,
Keith Gresham