FACULTY MEETING MINUTES
August 7, 1997

Present: Chalene Keliay, Sheryl Horner, Bill Garrison, Marcy D’Avis, Zhijia Shen, Barb Greenman, Scott Seaman, Nancy Earny, Sue Williams, Mara Borysiewicz, Janet Swan Hill, Pat Wallace, Suzanne Larsen, Skip Hamilton, Susan Dean, Sara Williams, Susie Boci, Tim Williams

I. Recruitment Update: Candidates for the Map Librarian position are being called and interviews are scheduled for mid-August.

II. The minutes of June 5, 1997 were approved with the following correction: in item VI. Tenure, paragraph a, the word “counsel” should be spelled “counsel.”

III. Unfinished Business: none

IV. New Business: none

V. Committee Reports

2. Faculty Support
   a. Clarification: all faculty are entitled to two conferences per year and no request to the Faculty Support committee is necessary; a request only needs to be submitted for conferences after we have been attended.

   b. The issue of support in the final year for faculty who have not been reappointed will be discussed by the committee.

6. Tenure
   a. Janet Swan Hill reported that the committee is in the process of gathering inside and outside letters for faculty who are up for tenure this year.

11. Faculty Handbook Task Force
   a. Ruth is in the process of gathering the handbook together and putting in the dividers. It will be distributed as soon as it is ready.

VI. Administrative Reports

a. Jim Williams reported that the Chancellor will be coming to the Libraries’ Faculty Meeting on October 2, 1997 to introduce himself. He is meeting with groups across campus and this is an opportunity for faculty to talk with him directly about issues important to us.

b. There was praise for the Library’s many quality home pages and the Webcat at a recent CARL meeting.

c. There was a meeting going on at CSU at which Susan Anthes and Yemi Fong were representing Jim about what we can do to help the Library recover from their flood. More information will be forthcoming.

d. Jim expects that an interim Vice-Chancellor for Academic Affairs will be announced before the end of September when Wallace Loh leaves.

e. A new Executive Director for Campus Relations has been appointed. She will be in charge of public relations, publications, relations with the City of Boulder, and public relations in student recruitment.
There are currently three administrative positions open for which there will be national searches. Chief Information Officer, Associate Vice-Chancellor for Diversity; and the Vice-Chancellor for Academic Affairs. Jim recommended that when the Chancellor visits in October, we give him input on qualities we consider important for the V.C. for Academic Affairs to have.

Scott Seaman now has the budget for this year, which includes $199,000 which the Library has to give back to help with the budget deficit.

VII. Announcements

3. University Committees
   a. Skip Hamilton announced that a post-tenure plan will be coming out which mandates that faculty with tenure are supposed to come up with a professional development plan and that it should be part of their annual evaluation. The Regents added Senior Instructors and Adjunct Faculty to the plan. The Regents wanted the document to come out in August, but that would not give most faculty any opportunity to comment since they are not here. Janet noted that there is an important issue to be resolved of who has the right to say whether a faculty member's plan is a good one. Faculty are encouraged to send their comments to Skip or Janet as soon as possible.

VIII. Meeting was adjourned at 9:25 a.m.

Respectfully submitted,

Carlene Kelsey