FACULTY MINUTES
December 4, 1997


I. Recruitment Update
Dean Williams expects to make a recommendation next week to the VC regarding the position of Associate Director of Admin. Services.

A committee will be appointed for an internal search for the Systems librarian position.

II. Approval of Minutes
The November 6, 1997, minutes were corrected to show Sue Williams attended the meeting.

III. Unfinished Business:
None

IV. New Business:
None

V. Committee Reports
1. FPC: The FPC will be sending out faculty evaluation forms at the end of December.
2. Faculty Support: No report.
3. Faculty/Staff Development: No report.
4. LAB: No report.
5. Promotion and Reappointment: The committee is finishing reappointment letters and completing the review process.
6. Tenure: Ben LoBue highlighted the work of the Tenure Committee as a personnel committee and praised its committed service.
7. Elections: Mail ballots were sent to all voting faculty and are due back Dec. 17.
8. Awards: Ellsworth Award nomination forms were sent out in November.
10. ODI: No report.
11. Faculty Handbook Taskforce: Janet Swan Hill handed out a draft of policies and processes regarding SABBATICALS to be discussed and voted on at the next faculty meeting.
12. Other Library Committees: No report.

VI. Administrative Reports
Dean Williams reported on his presentation to Chancellor Byyny and his cabinet, including Engineering Dean Robert Schnabel, regarding the Libraries need for a new Science Library with spatial capacity to house the actual collections. In the campus plan, the site envisioned as the physical setting for the Science Library is targeted to accommodate a multi-purpose structure. It is hoped the Science Library will remain a part of that plan.

The contract with III has been signed and the Libraries will proceed with plans to create a Colorado Union Catalog/PROSPECTOR.

VII. Announcements
University Committees:
As a member of EPUS, Skip Hamilton reported on the committee’s interest in the BFA document on instructors that is currently being developed; he briefly referred to the effects such a document might have for the Libraries.

The Libraries FPC had met with BFA vice-chair Cathy Comstock regarding the instructors document and felt positive about the document’s intent.

Liesel Nolan