FACTORIAL MINUTES
June 3, 1999

Present: Anthes, Carle, D’Aris, Gause, Gresham, Hamilton, Kelsay, Kristm, Larsen, Maloney, Nolan, Robertson, Sani, J. Williams, S., Williams.

A quorum of library faculty was not present, so business requiring a vote was postponed until the August meeting.

I. Recruitment Update - Culshaw (via voice mail to Robertson)
   1. Central Reference - An initial offer has been made to the candidate of choice.
   2. Preservation - The search committee will meet next week to select a candidate from the interview pool.
   3. Science - The Science Librarian position has been reallocated as a non-tenure track position.

II. Committee Reports
   1. Faculty Personnel - no report.
   2. Faculty Support - Kelsay reported that the members are working on the form for faculty to submit when requesting faculty support/travel money.
   3. Faculty/Staff Development - Larsen said programs are being scheduled for the summer.
   4. Library Advisory Board - no report.
   5. Promotion and Reappointment - no report.
   6. Tenure - Gause reported that the Committee is gearing up for the tenure/reappointment cases for this coming year. They are also working out the details for reconstituting the membership of the Committee.
   8. Awards - no report.
   9. Committee of Chairs - no report.
   10. OCI - see Administrative Report below.
   12. Appeals - no report.
   13. Other - no report.

III. Administrative Report - J. Williams
   1. OCI - Work is in progress on the forms for the administrator evaluation process. Culshaw is verifying that the process will not conflict with the procedures for Colorado Peak Performance evaluations.
   2. Regent Report - Reappointment/promotion cases and the faculty compensation package has been forwarded to the Regents for their approval.
   3. New Science Library - Fisher Field is the proposed site, with physical connections to the Engineering and Earth Science Libraries. The projected cost is $28 million, and includes plans for a food court, 500 networked seats, and a simulation/virtual-reality lab. Budget proposal for the new building goes to the Chancellor’s Executive Committee in August.

IV. Off-site Storage Report - Kelsay
   1. Next moving date has been moved back to July, with the subsequent move scheduled for Nov/Dec.
   2. Music move is also planned for July, scheduled with a different moving company.

V. Other University Committees
   1. Parking - Sani reported on the vagaries of parking benefits for current and retired staff and faculty.
   2. Benefits - Sani said that a new health plan has been proposed. Preliminary information on the plan was reported in the 6/3/99 issue of Silver and Gold. More details will be forthcoming.
   3. Non-Tenure Track - Hamilton reported on a proposed plan from the other CU campuses to pay instructors at 80% of the assistant professor salary in the primary unit. The Committee is investigating whether this proposal would conflict with the instructor Bill of Rights that has previously been approved for the Boulder campus.
   4. University Handbook - Hamilton asked for volunteers to test the online beta version of the University’s Handbook. Interested faculty should contact him.

VI. Meeting adjourned at 9:40 a.m.

Respectfully submitted,
Dana O. Carle