FACULTY MEETING MINUTES  
February 3, 2000


Recruitment Update:  There was nothing to report. Positions are being held open until a decision about the funding of the inventory/portfolio conversion project with BCR can be reached.

Minutes:  The minutes were approved with corrections.

New Business:  Self-study report: Seaman reported that the task force working on the self-study document has sent forward its final draft. The task force appreciates the input it received from all staff and faculty in the Libraries. Seaman pointed out the changes between the draft that most people had seen and the final draft. The report is supposed to be invited to 30 pages, and the current report is 23 pages long. Seaman will provide copies of the final draft to anyone who wishes to have a copy of the final draft. Shen asked about whether the final report would be issued. The answer to that question is no. Hill provided an explanation of the process the program review takes and where the document goes. The Dean of Libraries must answer all recommendations given in a program review document every seven years. The Libraries faculty needs to vote on this document. After discussion, Seaman moved and Anthees seconded faculty approval of this document. There was a quorum present. The document was approved by the faculty by a vote of 27 for, none opposed, and 2 abstentions.

FPC Report:  Horner is the chair of the FPC this year. Evaluations were due at the beginning of February. Faculty are encouraged to provide the FPC with explanatory text for their research and service activities during the past year. The FPC met with Gleeson and discussed several issues with him. Issues discussed included: The Instructor’s Bill of Rights, who has the right to be on personnel committees, differentiated workloads, the peer-review process.

Faculty Support Committee -- No report; no chair yet.

Faculty/Staff Development Committee -- No report; Seaman is the chair.

LAB -- No report; Gause is the chair.

Promotion & Reappointment Committee -- No report; no chair yet?

Tenure Committee:  The dossiers for the candidates undergoing comprehensive review and promotion/tenure decisions have been forwarded to the Dean. Garrison is the chair.

Election Committee:  No chair. Sani reminded all that the Election Committee does need to be notified when faculty leave.

Awards Committee:  The announcement soliciting nominations for the Ralph Ellsworth Award has been sent out. The deadline for nominations is Feb. 4, 2000. So far, one nomination has been received. Shen is the chair.

Committee of Chairs -- No report; Hamilton is the chair.

OCI -- No report.

Faculty Handbook Task Force:  The task force will be referring several items to the Tenure Committee. Hill is the chair.

Appeals Committee -- No report. D’Avis & Larsen are on the committee.
Other task forces:

Kelsey reported on the offsite task force. Plans for the move to the storage facility at Fitzsimons are underway. The task force will be submitting a report to the Cabinet. The first report will address Norlin. A proposal regarding Norbas will be made as well as recommendations for coordinating work in conjunction with the BCR project.

Sani made a request that other Libraries’ task forces be officially added to the agenda.

Administrative report:

Dean Williams reported on the governor’s recommendations for funding for higher education. The current proposal is for a 2.5% increase. It appears that Colorado will not be ranked 50th in terms of its support for higher education.

Dean Williams also reported on the new science library plans. The Boulder campus planning commission is unhappy with the size of the proposed new building and would like the building to be double in size. The proposal went to the Chancellor’s Executive Committee, and the Dean is optimistic that the Chancellor’s Executive Committee will endorse the proposal to the Board of Regents in their June meeting. Assuming that the new library is endorsed by the Board of Regents, we then need to get the new building on the state’s capital construction list. As soon as this has gone forward, the Dean plans to move forward with the request of Norlin.

Overall the environment in the state is not encouraging.

Current Offsite Storage report:

Kelsey reported that the third move to the Louisville facility was successful with approximately 28,000 volumes moved. The next and last move to Louisville will probably take place in May.

Dean Williams commented on the move to the Fitzsimons storage facility. There will be four libraries involved in the Fitzsimons project. Anthes has been asked to chair a committee to investigate the “library of record” concept for journals to be housed at Fitzsimons. Several other items are under discussion including can books/microforms be duplicated at the facility, how much duplication if any will be allowed, and discussion of having Denver Public Library be the archival library for government publications.

Other announcements/University Committees:

Ran reported that there will be a two year test period for the new academic calendar. There is also a proposal before the BIFA to establish an endowment to fund four-year scholarships for faculty dependents. Sani also reported that the RFP for a beverage contract has been sent out. She reported on plans for Grandview as well as the Athletic Department’s proposal for a short-term parking garage.

Hampton reported that EPUS is looking at changes to the regental laws that may place responsibility for hiring faculty below the regents.

Anthes reported that a new university committee on diversity has been formed. She is on that committee, and the new committee has no agenda as yet.

Sani moved and Hill seconded that the meeting be adjourned. All were in favor of adjourning. The meeting adjourned at 10:10 am.

Respectfully submitted,

Bill Garrison