Faculty Meeting Minutes
May 4, 2000


-- Introduction by D’Avis of new temporary cataloger in Music: Eric Peterson

I. Recruitment Update -- (Seaman) Not currently recruiting; in the process of developing a search committee to hire 2 new catalogers; at FPC and cabinet retreat, it was decided to raise starting salaries from $31,500 to $33,000.

II. Minutes -- Approved with one correction; Section VI, CCHE, second paragraph change "purview in the libraries" to "purview of the faculty."

III. Unfinished Business -- None.

IV. New Business -- None.

V. Committee Reports:
   FPC -- (Gresham) Retreat for FPC and cabinet: starting salaries discussed; salary equity review process; evaluation process discussed especially concerning differentiated workloads; how to handle newly hired faculty; how to cover span of contract and authority. Handout: draft of Libraries Faculty Handbook that proposes a set of policies and procedures for the implementation of a one-semester differentiated workload for senior instructors. Members of the task force who drafted the document are David Fagerstrom (chair), Deborah Fink, and Carol Krismann. The FPC has met to discuss this document as a group. It will be discussed at the next faculty meeting.
   Faculty Support -- No report.
   Faculty/Staff Development -- No report.
   LAB -- No report.
   Promotion & Reappointment -- No report.
   Tenure -- (Swan-Hill) Meeting with cabinet soon to discuss a variety of issues brought up this past year.
   Elections -- No report.
   Awards -- No report.
   Committee of Chairs -- No report.
   Faculty Handbook Task Force -- No report.
   Appeals -- (D’Avis) There have been 3 appeals, one in each area: librarianship, research, service.
   Other Library Committees/Task Forces -- No report.

VI. Administrative Reports:
   Off-Site storage -- (Seaman) Fitzsimmons is set to be ready in December and we will begin moving in first, in late January, early March starting from Louisville; staff levels, operating costs, and proportions each institution will pay are being determined. For now it seems staffing, to be hired locally, will be one Tech II and two Tech I’s to do processing and a manager with a strong library background (degree not required), which will be advertising within the next month. Facility operating costs including personal, will be about $350,000/year. Our cost will be about $225,000 - $250,000 per year. Note, we will be operating the 2 facilities (Fitzsimmons and Louisville) for about 2 years at $250,000 each, while Louisville is moved. During these 2 years of switching locations, materials will be moved in small sections of about 10,000 each and probably take about 2-3 weeks to process. The duplicate issues still need to be determined.
   When reviewing books for storage -- think withdraw it at all possible, especially with duplicates.
   Dean Williams --
   • Note that the new interim president of CU is a friend of Boulder Campus.
   • Long Bill is done. Science Library needs 25%, about 2.5 million, of private money raised before going to regents to get capital development list. Business library and school expansions are at a higher priority than the law school and ATLAS building. Now have to raise the 2million for this within the next 18months as well as thinking about the science library.
   • Report from North Central looking at accreditation report notes that the future and in the libraries should be addressed. Visiting provosts from other Ohio and Michigan to CU Boulder noted that they have increased their budget to the libraries by 8-10% and with our very heavy use by students in our libraries, we should be thinking about this as well. This report will also discuss organizational and structural issues such as diversity, need for a VC for research, and the quality of our faculty even with such low pay.
VII. Announcements
   Automation — John is at IUG and will give a report on automation next meeting.
   University Committees — no report
   Other: J. Williams reported from the Alliance; class action suit against CARL Corp. was won by the faculty who will now receive royalties for their articles that were published digitally without their permission via UNCOVER. This issue may affect the libraries through changes in copyright, fair use laws, and possible increases in costs.

VIII. Motion to Adjourn was unanimously approved. Meeting was adjourned at 9:54 am.

Respectfully submitted,

Elisabeth J. Filar