Faculty Meeting Minutes  
September 7, 2000


I. Recruitment: Scott reported that search committees are being formed for Science, Serials, Cataloguing (2), Special Collections, and others will be set up. Scott encouraged people to volunteer for these important committees. A question was raised about Reference and Scott said that a Reference position has been approved but Lori does not want to begin that search until the Spring.

II. Approval of Minutes The faculty approved three sets of minutes: May 4, 2000, June 1, 2000 and August 3, 2000.

III. Unfinished business: none

IV. New business:

1. Awards Committee: A proposal was made to change the procedures for awards: 1. Nomination process. The nominator is to gather all the support material. 2. Archiving nominees material. It will be kept for two years. 3. Presentation of award. Discussion ensued about who should present the award. The faculty approved the motion that committee will decide who presents the award. Motion was sent back to the committee to change the language and put it in the Faculty Handbook.

V. Committee Reports:

1. FPC brought the task force's draft recommendation for the Senior Instructor's One Semester Differentiated Workload. The question was raised about people on 70% or 80% differentiated workload in Librarianship and how an additional differentiated workload should be granted considering that historically a number of faculty members have been on a heavily differentiated workload for many years. How come they are then suddenly eligible for a semester of 70% research? The answer was that there is no such a thing as differentiated workload on a regular basis, and that it is negotiated every year. There are two kinds of differentiated workload and the task force had a hard time trying to decide what to call this document. Horner said that they did not want to call it "differentiated workload" but that is the name given by the University's approved Instructor's Bill of Rights. Gresham agreed that is going to cause confusion having this called by the same name, since there are a number of faculty members that are on a differentiated workload already. The Dean suggested that the name of the document should be changed to "administrative assignment in accordance with the Regents-approved Instructor's bill of rights".

Skip further clarified the move by pointing out that the Instructor's bill of rights, leaves the implementation of the policy in the hands of the Primary Unit. In short, we are trying to do what every other primary unit in the 4 campus are doing to adapt a very general document to a specific situation. Culshaw said that in his view this document appears to be a sabbatical, and tenure faculty are required to remain at the university for a year, after returning from sabbatical, is there a similar clause in this arrangement? Scott answered no, and the Libraries could not put such a clause in the document. Skip pointed out that there's a difference between sabbatical where a person can be away from the job and an administrative assignment where the individual still has to account for their work week, he/she has to be on campus a 1/3 of the time.

The Dean put forth the motion that the title of the document will be Senior Instructor's One Semester Administrative Assignment In Accordance With the Instructor's Bill of Rights. Motion passed 21 in favor 2 abstentions. Document was approved 18 in favor 4 abstentions.

The document will be sent to Swan-Hill for placement in the Faculty Handbook.
2. **FPC**: Standardizing the way various leaves and absences are considered during the evaluation year.
3. **Faculty Support Committee**: Filar and Yue will lead a research discussion group, beginning the 18th of the current month.
4. **Faculty /Staff Development**: no report
5. **IAB**: will start meeting next week
6. **Promotion and Reappointment**: no report
7. **Tenure**: working on the one tenure review case for this year, also preparing a draft of standards for promotion and tenure.
8. **Elections**: no report
9. **Awards**: see above.
10. **Committee of chairs**: no report
11. **Faculty Handbook task force**: no report
12. **Appeals**: no report
13. **Other Library Committees and Task Forces**: no report

**VI. Administrative Reports**

**A. Off-site storage**: "There's a building coming up" and is scheduled for occupancy in late November. Approximately 2,000 items will be moved in January from Louisville to Fitzsimmons, but by March they will be moving 15,000 a month, which is Fitzsimmon's processing capacity for a month. In addition some materials from Health Sciences, DU and Auraria will be moved. Louisville runs $20,000 a month so is very important to get out of that lease. The Fitzsimmons manager position was advertised with 11 applicants, interviews will be in about 3 weeks.

Dean Williams talked about the new president. She's moved into the residence, asked the Dean about "coronation". He encouraged the faculty to go to the campus forum to meet President Hoffman.

An announcement has already been made that our Science Library project was up before this institution at the wrong time. The Dean wants everyone to help him to come up with a slogan for our campaign to retrofit Norlin. On the issue of storage since Science will still be in Norlin, 300,000 volumes will have to be moved out.

Vice Chancellor DiStefano gave the Libraries one time money of $100,000 to stave off cutting materials. The Dean is looking for one time money to move the American Music Research Center from the Music Library to Macky Auditorium, to move the East Asian Library to Norlin basement and plan the Norlin renovation.

The Dean talked about the new college proposal. The acronym is CIST (College of Information Science and Technology).

**VI. Announcements**

1. **University committees**: Skip commented on a question presented at the Faculty Council "what is the major concern on your campus"? 96% of the faculty are concerned about salaries. The Dean said the perception about salaries was correct, and that salaries are the campus priority for the next 3 years that is why we don't see any money flowing to us.

2. **Other committees**: no report

**VII. Meeting adjourned.**

Respectfully submitted,
Yolanda Maloney