Libraries Faculty Meeting -- Summary
December 7, 2000


In the absence of a quorum, an informal "gathering" was held. Since there was no formal meeting, this document is merely a summary of announcements, discussion, etc.

Hamilton noted that there are currently 36 faculty eligible to vote, and 19 of those faculty constitute a quorum. Hamilton verified that there had been a quorum of eligible voters present at the previous faculty meeting, where a vote had been taken on the Standards and Criteria documents.

Recruitment update: Seaman noted that there are two positions in Reference, and one each in Science, Serials, and Cataloging are being advertised with a closing date of Feb. 16, 2001. An interview for the Special Collections position is scheduled for Dec. 20, with the presentation at 11:00 am. A search committee for an ILL position is meeting. A committee for another Cataloging position is being formed. There are several other faculty vacancies for which search committees are not yet being formed for various reasons.

Minutes: There were no corrections noted for the minutes. A vote to approve them will wait until a future meeting where a quorum is present.

Committee Reports:

1. Faculty Personnel:
   ■ The schedule for faculty evaluations is tighter than last year, and the FPC requests that people pay close attention to the deadlines.
   ■ Several documents came from the FPC this year:
     i. Application of standards for those with special cases. This explains how evaluation and compensation decisions are handled in cases where a faculty member may not be present for twelve months, for whatever reason.
     ii. A form to use in requesting or declaring intent to use a Senior Instructors’ one-semester administrative assignment
     iii. Libraries guidelines for application of the Instructor's Bill of Rights (IBOR). FPC has noted some places where changes need to be made in the Libraries Handbook to reflect the IBOR application guidelines. Holmes distributed the text of a motion that FPC will bring to the Faculty at a future meeting. The proposal would revise Article III, Section 1 of the Constitution/Bylaws to read "The Faculty is composed of all those at the rank of Instructor or above who hold permanent appointments of 50% or more to the University of Colorado at Boulder Libraries."
   ■ There is another matter still outstanding. The Handbook TF had proposed a "guide page" and brief description of the various evaluation processes used in the Libraries. It was referred to the FPC, the Tenure Committee, and the Promotion and Reappraisal Committee for comment prior to taking a vote. The FPC reported that it had no problems with the document, but the other two committees have yet to report back. Hill has reminded those two committees of the request.
   ■ Holmes noted that the implementation of the IBOR has "opened a can of worms" concerning who judges evaluates whom, who votes on personnel matters affecting whom, etc.

2. Faculty Support: The Research Discussion meetings will continue next semester on the second and fourth Thursdays of each month, at noon in the Admin. Conference Room.
3. Promotion and Reappointment: Letters have been sent to the PPC. Some requests to use the one-semester "leave" assignment have already been received.

4. Tenure: A Primary Unit Evaluation Committee (PUEC) has been formed and is working on the one tenure case. The remainder of the Committee is revising Committee procedures.

5. Elections: Sani sought additional names for the ballot, and indicated that she would be posting the completed ballot via e-mail.

Dean's Report:
- The Dean is working with Sara Williams to establish a Ralph Ellsworth Award Fund.
- The Dean is taking the BFA Library Committee through the Tempe Principles on the future of Scholarship Communication, and hopes to get them to agree to recommend them, through the BFA, to the Campus. He will put the principles on a web site for the Libraries faculty to look at, and will ask that a discussion of the document be part of the agenda for the next meeting, or possibly for a special faculty meeting.
- The Dean has requested permission to begin a feasibility study for the "Norlin Renaissance". We hope to do the study next semester, and then to begin working on it a program plan later.
- Budget hearings are scheduled for Dec. 12.

Off-Site Storage Report: The manager of the PASCAL has been hired. The facility will be open on January 16. We will begin moving materials from Louisville into it right away. We will schedule staff tours to PASCAL in February or March.

Sani reported a variety of business from the BFA, including matters related to faculty housing, day care, etc.

Hamilton reported from EPUB.

Anthes reported that the University's Diversity program has just undergone review.

The next faculty meeting will be February second.

Summary submitted by: Janet Swan Hill