Faculty Meeting Minutes
April 5, 2001

I. Recruitment Update - Two candidates for the serials cataloger position have been interviewed. Interviews with candidates for monographic cataloger are currently being held.

II. Approval of Minutes - Minutes from the meeting of March 1 were approved. Minutes from the special faculty meeting of Feb. 22 were approved with corrections.

III. Unfinished Business - There was discussion about adopting the Standard Code of Parliamentary Procedure by Alice Sturgis. Libraries faculty had been sent a "cheat sheet" parliamentary procedure motions chart to help understand the context. Larsen asked if there was significant difference from Roberts Rules of Order now being used. Yue thought the Sturgis model might be more straightforward and would move business forward much faster. Sani moved that we adopt Sturgis, Yue seconded the motion. Hamilton pointed out that adoption of this code would necessitate a change to our Bylaws and would need to be discussed and voted at a later meeting. It was recommended that Kristmann, as Parliamentarian, could compare the two complete versions and report to us. Kristmann is on a special leave and does not have time for this activity. Hamilton will check on a full text URL for faculty to read online and be prepared to discuss and vote at our next meeting.

IV. New Business - No new business.

V. Committee Reports
1. Faculty Personnel - FPC has finished the annual evaluations procedures. Scores for librarianship, research, and service have been mailed. The appeals deadline has passed.
2. Faculty Support - The Committee has developed a survey to determine what kinds of support would be most useful and urges all faculty to respond.
3. Faculty/Staff Development - Committee members will be given a preview tour of the PASCAL facility so they can help as guides for the general tour scheduled for April 25. This general tour will take several hours. Notify Roberta Brown-Jones if interested. Chris Busick will be giving a lecture April 12 about his recent visit to Nepal.
4. Library Advisory Board - No report.
5. Promotion and Reappointment - Letters of recommendation are being prepared for eight non-tenure-track faculty members.
6. Tenure - No report.
7. Elections - No report.
8. Awards - No report.
9. Committee of Chairs - No report.
10. Faculty Handbook Task Force - No report.
11. Appeals - There are appeals requested and the committee is meeting today.
12. Other Library Committees and Task Forces - No report.

VI. Administrative Reports - Dean Williams was not present. Anthes said the ARL LibQual survey will be sent next week. Anyone on the list for this survey should be sure to respond. There is a plan to do the survey every two years. Some results are expected early June. The survey issues affect faculty, graduate, and undergraduate students.

VII. Announcements
1. University Committees - Hamilton reported there is a series of campus meetings dealing with issues of intellectual property. So far there is not much affecting librarians. Meetings will continue.
2. Other - Sani reminded us that April 20 is the celebration of the 125th anniversary of CU. Dean Williams will be Master of Ceremonies.

VIII. Meeting adjourned at 9:30.

Sheryl Holmes, Recorder