Library Faculty Meeting
Minutes
December 4, 2003


Janet Swan Hill, representing Carol Krismann, called the meeting to order at 9:04 am.

I. Recruitment Update
   Five positions are being recruited. The search committee for the Assistant to the Dean will review applications soon. The Cataloging department head advertisement is out. The Art/Architecture Reference Librarian, Government Publications Librarian, and Assistant Department Head for Science search committees are meeting but no advertisements have officially been released.

II. Approval of Minutes. No corrections. Minutes approved.

III. Unfinished Business
   a. Election Committee motion (see minutes of November 6, 2003 meeting). No discussion. Unanimously approved.

   Motion: The Elections Committee moves that the following sentence be added as Part 7 in the University Libraries Faculty Handbook, Constitution and Bylaws, Article IV - Officers, Section II - Secretary.

   The Library Faculty Secretary may not serve as a chair of a Library Faculty Committee other than the Committee of Chairs.

IV. New Business. No new business

V. Committee Reports

   2. Faculty Support. No report.


   4. Tenure. The Committee is currently discussing the mentoring of junior Libraries faculty.

   5. Elections. Official ballots were distributed and are due to Administrative Services by December 19, 2003. No nominations from the floor were received.


   7. Committee of Chairs. No report.


   9. Other Library Committees and Task Forces
      a. Faculty/Staff Development - Reminder that the web site lists all upcoming scheduled events and is available through the Administrative Services web page or “Libraries Info” A to Z and Roberta Brown Jones links to it in email announcements as well [http://libnet.colorado.edu/fsdc/].

      Next week, December 10, 2003, Chris Cronin and Anna Ferris will present a Colorado
Digitization Program (CDP) update. Skip Hamilton requested that the calendar be kept on
the web for one year to assist in annual report preparation. Janet Swan Hill suggested an
archival link.

b. Web Advisory Committee (WAC) - Becky Imamoto reported working with the Web
Communications group on campus. The Web Communications group will offer
suggestions for improvement. WAC plans to implement the new Libraries web design by
July 1, 2004. Dean Williams asked if they are looking at this in terms of the new CU
student portal.

c. Library Advisory Board. No report.

d. Recruitment to the Profession Task Force. The task force is currently working on a
retention survey for Libraries faculty. Charlene Kellsey and Sean Knowlton met with folks
from the Graduate Teaching program who expressed interest in the profession. Laura
Border sent a letter to Dean Williams and the Carol Lynch, Dean of Graduate School, and
English Professor Jeffrey Cox has suggested a funded internship. Kellsey and Knowlton
will meet in January with the deans and Cabinet. Dean Williams stated that definitions
will need to be discussed. One suggestion was an undergraduate internship/orientation/
shadowing opportunity to assist in recruitment. Thea Lindquist asked if this is just to
recruit to graduate school or are post-docs included as well? Lindquist said the University
of Michigan has such a program. Kellsey said that the graduate students were very
interested in hearing about the need for language skills. Lindquist has had 5 or 6
expressions of interest from graduate students in history. Subject specialists are needed
too.

VI. Administrative Reports
The Open Access movement is a hot topic right now according to the Dean with approximately
540 peer reviewed journals in DOAJ, (Directory of Open Access Journals). More information to
follow.

Dean Williams reported that the Libraries will be open on Christmas Eve as it is considered a
general business day and all offices must be open. Susan Anthes said it'll a limited services kind
of day.

Charlene Kellsey asked Dean Williams about any new updates to complete the catalog. The
Dean responded that no new money is available from Quality for Colorado. There may be a call
for proposals in the spring of 2004 for Quality for Colorado and campus deans would make
proposals to Phil De Stefano. Scott Seaman and Dean Williams are scheduled to meet with LSA
this afternoon to address questions related to the budget. There will be a record of the meeting.
Janet Swan Hill asked that any minutes be sent to Norlin list.

VII. Announcements
1. University Committees. No report
2. Other. No report

VIII. The meeting adjourned at 9:29 am.

*Announcement: The Libraries holiday party is scheduled for December 11th in the Center for British and Irish
Studies at 2 pm.

Respectively submitted by Deborah Hollis.