Skip Hamilton called the meeting to order.

I. Recruitment Update – Susan Anthes
A. Assistant to the Dean position – First interview was held this week. Three more interviews will be held during the next 3 weeks. All are invited to come and to comment
B. Art and Architecture position – The search committee is reviewing applications
C. Science position – Search closes February 15
D. Government Publications position – Announcement and description are ready to go to Scott
E. Head of Cataloging position – Search has gone back to Cabinet

II. Approval of Minutes. No corrections. Minutes approved

III. Unfinished Business. None

IV. New Business – Skip Hamilton
Skip sent out a statement from the Council on Research and Creative Work and Graduate Committee for Arts and Humanities (CRCW and GCAH) about increased eligibility for Instructors and Senior Instructors for grant support. The Faculty Support Committee meets today and will discuss this statement

V. Committee Reports
A. Faculty Personnel – Peggy Jobe. Debbie Hollis will continue as Chair. Annual evaluations are now past due. Review will begin shortly
B. Faculty Support - Sean Knowlton. Sean will be Chair. No report
C. Promotion and Reappointment – David Fägerstrom. David will be Chair. No report
D. Tenure – Peggy Jobe. Scott Seaman is chair. Open session meetings are scheduled every other week, beginning Tues. Feb. 10 at 10:30 in the Cataloging Conference Room for tenure track faculty to ask questions and converse about issues. John Culshaw will lead this first meeting
E. Elections – Becky Imamoto. No Chair yet. No report
F. Awards – Gene Hayworth. Gene is Chair. The Ellsworth Award nomination form has been sent out
G. Appeals - Charlene Kellsey. No Chair yet. Have not met
H. Committee of Chairs – Skip Hamilton. No report
I. Other Library Committees and Task Forces
1. Faculty/Staff Development – Suzanne Larsen. Scott Seaman is Chair. Upcoming events: Jennifer Knievel will give a presentation on Procite vs. Endnote. Note that this presentation has been moved to March. Scott
Seaman will give a presentation Thurs. Feb. 12 at 2:00 explaining the Libraries budget and why it differs from other academic libraries. Talk is entitled “Expenditure, Resource, and Service: CU Boulder Libraries within the ARL and AAU”

2. Web Advisory – Becky Imamoto. Task force is continuing to work on redesign. Everything is on schedule; they are waiting for the new logo

3. Library Advisory Board – Chris Cronin. Helene McHendry is Chair. Committee will meet next week

4. Recruitment to the Profession – Becky Imamoto. Working on the retention survey for the faculty. Task force is also collecting data on the Internships Program. If anyone had a student or volunteer, contact this committee with follow-up information.

Charlene Kellsey reported that the presentation given by her and Sean Knowlton to Laura Border, director of the Graduate Teacher Program, was enthusiastically received. There is a suggestion to develop an internship on campus and seek grant funding. Dean Williams asked Charlene to poll the Libraries faculty about pursuing this. Suzanne advised that we not overlook scientists and specialty fields such as maps. Zhijia asked what might be expected of faculty and whether there would be any formal connection with a library school. Answer to the latter was no, just exposure to what people do in academic libraries. Keith supports the idea and says we might want to offer a one semester credit course for basic orientation. We will continue this discussion during future faculty meetings

5. Libraries Assessment Committee – Susan Anthes. Cabinet had a brief meeting with the Libraries faculty to ask what we think is important to assess.

VI. Administrative Reports
Dean Williams was in a meeting on the budget which was not good news. There may be a possible 10% plus cut coming. The University is waiting for the March economic outlook report

VII. Announcements
A. University Committees – Barb Greenman. The BFA Planning and Budget Committee is looking at priorities in view of possible cuts

B. Other
Skip Hamilton mentioned the new Faculty Recorder list. Anyone who is unable to honor the assigned schedule should report to Ruth Leahy.

VIII. Meeting adjourned at 10:50

Respectfully submitted,
Sheryl Holmes