Libraries Faculty Meeting Minutes
5 August 2004


Agenda

I. Recruitment Update: Will make an offer for Government Publications Librarian. Search committee will meet to discuss the candidates for Assistant to the Dean. The Provost asked the Libraries for a recruitment plan for the upcoming year.

II. Approval of Minutes: With minor corrections, the minutes of the June 3 meeting were approved.

III. Unfinished Business
   a. Handbook: none

IV. New Business: none

V. Committee Reports
   1. Faculty Personnel: Jobe reminded the faculty that Scott Seaman briefed Libraries Council members on the last minute adjustments made by the campus to selected faculty salary increases for 2004/2005. The briefing was summarized and reported in the Libraries Council Minutes from July 14, 2004.
   2. Faculty Support: none
   3. Promotion and Reappointment: none
   4. Tenure: none
   5. Elections: none
   6. Awards: none
   7. Committee of Chairs: none
   8. Appeals Committee: none
   9. Other Library Committees and Task Forces
      a. Faculty/Staff Development: Check the calendar. A campus tree walk and hike in Rocky Mountain National Park have been scheduled.
      b. Web Advisory Committee: Gathering comments and suggestions on the redesign of Chinook and the Libraries website. In October, when students have settled in and learned to use the site, the committee plans to review comments that relate the conceptual and organizational components of the redesign. Although the committee plans no changes until after it has had time to review all comments, Cronin urged the Libraries to continue to report broken links and other corrections to the webmasters. The Libraries continues to receive kudos for the redesign.
      c. Library Advisory Board: none
      d. Recruitment to the Profession Task Force: Imamoto reported that the Graduate Teaching Program agreed to fund two library internship positions starting in Spring of 2005. Graduate students will be paid a stipend of $2500 for 100-150 hours of work with a Libraries Faculty Mentor. The program will be advertised in the fall and two applicants will be selected. Imamoto distributed two documents: What Library Faculty Need to Know About Mentoring a PDC (Professional Development Certificate) Student and Examples of Projects a PDC Student Could Work On. Although several faculty members volunteered to work with the committee, the group welcomes additional volunteers. To volunteer or to request copies of the above, contact Imamoto. On behalf of the Libraries, the committee told the University of Denver that CU library faculty would be willing to host MLS student practicums. The DU MLS program was recently accredited by ALA.
e. Assessment Committee: Carter reported that the committee has met and continues to gather information internally and externally. The next step is to create a website that lists proposed and ongoing projects, such as SAILS, and provides links to assessment tools and information. To volunteer to work on the website, contact Carter.

VI. Administrative Reports: Dean Williams congratulated Lindquist, Knievel, and Special Collections on the highly successful Elizabeth I program. The lectures, film series, and displays attracted large community and scholarly audiences.

The Libraries is working with the Graduate School to pilot digital deposit of CU Boulder masters theses and dissertations from selected academic departments with the program eventually slated to expand to all departments. The Libraries is working on a contract with Proquest in this regard. At some future date, CU theses and dissertations may be included in the Networked Digital Library of Theses and Dissertations <http://www.theses.org/ >.

CU Boulder has taken the lead on a system-wide Digital Asset Management initiative that seeks to support access to images in support of teaching and research. Kodak’s recent announcement that it will no longer manufacture slide projectors signaled a major technological shift on the horizon. Long chairs a taskgroup that considers the technological infrastructure needed to support image storage and retrieval. Parker chairs a taskgroup working on content issues. Both groups include faculty from other libraries and departments within the CU system. The taskgroups plan to report on their respective work in December.

No news on the budget. The Provost, Chancellor and VP for Business and Finance meet to establish a budget for the current fiscal year. Although the budget is likely to be tight, the Provost has asked the Libraries for a recruitment plan and indicated a hope to provide some additional monies to the materials budget to offset the effects of inflation.

Dean Williams also discussed the proposed retrofit and redesign of Norlin Library. In response to student demand, building an Information Commons is to be the first of many steps in the redesign. Because broad support is needed to carry this project forward, the Dean will ask for support from within the Libraries. Hamilton asked the Dean to emphasize research role of the Libraries as the planning progresses. A lively discussion followed in which the Dean pledged that the Libraries will not stray from its mission as a research library. Furthermore the Dean stressed, that although selected undergraduate initiatives are key to obtaining student and donor support, the proposed changes would benefit undergrad, graduate, and other users.

VII. Announcements

1. University Committees: none

2. Other: none

VIII. Adjourned.

Respectfully submitted by Peggy Jobe.