I. Recruitment Update

Interviews of four candidates for Social Sciences Reference/Instruction Librarian have been scheduled. The Engineering Reference/Instruction Librarian Search Committee is calling references. The Head of Cataloging Search Committee is calling references and will meet soon to select candidates for interview. The Assistant to the Dean for Grants and Externals Relations will begin on April 1. (Seaman)

II. Approval of Minutes

The February 2005 minutes were approved as submitted.

III. Unfinished Business: none

IV. New Business

a. Inclusion of Appeals Committee procedures in Faculty Handbook

A unanimous vote approved the placement of the procedures of the Appeals Committee in the Faculty Handbook in section V.c.8.

b. Proposed parental leave policy

In response to the draft of a revised University of Colorado administrative policy statement entitled Parental Leave for Faculty, Officers, and Exempt Professionals, the Committee of Chairs of the Libraries Faculty drafted a resolution encouraging the Faculty Council to reconsider the proposed revision. The proposal makes a distinction between the parental leave policies for 9-month and 12-month faculty and affects faculty in the entire University system. The resolution of the Libraries Faculty points out the inequity of the proposed revision. Hamilton suggested several textual changes to clarify that the resolution is being made by the University of Colorado at Boulder library faculty and that the policy affects faculty at all campuses. The Libraries Faculty approved the textual changes unanimously. Knievel will forward the resolution to the appropriate Boulder faculty committees. Hamilton recommended, in addition, that faculty members send personal comments to the chairs of the Boulder faculty committees. He will forward the names of those chairpersons to Knievel who will send them to the Libraries faculty with the corrected version of the resolution. Hamilton noted that there are two issues involved with the draft of the revised policy statement: 1) the effect on the younger and newer faculty at the University and 2) the unfairness of the proposed parental leave policy for faculty who have 12-month appointments.

V. Committee Reports

1. Faculty Personnel: FPC is working on annual evaluations. (Jobe)

2. Faculty Support: FSC has finished reviewing the year’s second and final round of applications for additional support monies. (Long)

3. Promotion and Reappointment: No report

4. Tenure: The committee will have an open session concerning reviewers’ letters on April 5. Self-statements of faculty under review will be sent to external reviewers in the next review cycle so the deadline for those statements will be earlier than in the past. The committee is considering ways of evaluating the work of bibliographers. (Jobe) Revisions concerning multiple measures of librarianship are under way for inclusion in the Faculty Handbook. (Hill)
5. Elections: No report

6. Awards: The deadline for nominations for the Ellsworth Award is the end of March. (Moeller)

7. Committee of Chairs: The committee drafted the Libraries Faculty resolution concerning the University’s proposed changes to the parental leave policy. (Knievel)

8. Appeals Committee: The committee will send a reminder about appeals when the FPC has finished the annual evaluation process. (Yue)

9. Other Library Committees and Task Forces
   a. Faculty/Staff Development Committee: Check the website for dates of upcoming sessions. Because of its small size, the Cataloging Conference Room cannot be used for FSDC presentations. The 16-hour “On a Clear Day You Can See Forever Workshop,” will require approval of department heads for all attendees. (Seaman)
   b. Web Advisory Committee: WAC is working on guidelines for the Find Articles & More button on the Chinook Web page and is discussing the use of a Libraries toolbar. (Lage)
   c. Library Advisory Board: No report
   d. Recruitment to the Profession Task Force: Eleven librarians have volunteered to be mentors for Provost Fellows in the fall. Five fellowships will be awarded in the April/May application cycle. (Knowlton)
   e. Assessment Committee: Nancy Carter is investigating assessment plans at other universities. (Anthes)

VI. Administrative Reports (J. Williams)

This is a “quiet time” at the University. The new Boulder Provost has not been named; the decision about the search for the new Chancellor will come in August. The Legislature’s work on the Long Bill is just beginning so there is no news about the budget. The University expects a $49 million deficit and if nothing is done the Libraries might expect as much as a 10 percent cut. Next week, Dean Williams and Seaman will present the case for the Norlin retrofit ($5-7 million project) to the Boulder Campus Planning Commission. Projects involve the East entrance and include the information commons and one-desk concept. The Dean does not expect approval of the program plan, but the Libraries will be ready to submit the plan when new building projects on the Boulder campus can begin, perhaps late 2006-2007 or 2007-2008. The Libraries will submit the recruitment plan to the Vice-Chancellor next month.

VII. Announcements

1. University Committees: No report

2. Other: No report

VIII. Adjourn

Meeting adjourned at 9:45 am.

Respectfully submitted,
Windy Lundy