LIBRARIES FACULTY MEETING MINUTES
May 5, 2005


I. Recruitment Update

Send comments on the head of cataloging candidate to Janet. Jack M. Maness has accepted engineering position starts July. New faculty member in reference starts July 18th. In Keith’s absence Jennifer Knievel had accepted position of acting head of reference, Sean Knowlton will be assistant head for collections, and Skip Hamilton will serve as assistant head for reference services.

II. Approval of Minutes

The April 2005 minutes were approved as submitted.

III. Unfinished Business: None

IV. New Business

FPC did not include summaries of scores and services for the last evaluation. An ad hoc committee on FPC review credits was formed (Cronin, Lage, Krismann, Holmes, Ferris) and has met once to discuss the matter. They will bring a proposal to the next faculty meeting.

V. Committee Reports

1. Faculty Personnel: received review requests, no budget, tentative meeting with the cabinet in May

2. Faculty Support: No report

3. Promotion and Reappointment: No report

4. Tenure: Letters have been sent about review process, paperwork is due at the end of May (self statements, cv, frpa). Meeting with all supervisors for people going under review are scheduled for June 7th, email Debbie if you cannot make it. The committee is focused on next review cycle. Open session may be re instituted in June or July. Email Debbie Hollis if you have any questions.

5. Elections: No report

6. Awards: Committee will share information at the May 17th Spring Awards Ceremony

7. Committee of Chairs: No report

8. Appeals Committee: No appeals were filed this year

9. Other Library Committees and Task Forces

a. Faculty/Staff Development Committee – Many things are planned for the summer, please visit website. Next week (05/11) DU student Suzie Cruse will be giving presentation about the Granby library disaster at 11am in N410.

b. Web Advisory Committee: No report

c. Library Advisory Board: No report

d. Recruitment to the Profession Task Force: Applications for the next round of Provosts Faculty Fellows were due April 29th. The Graduate Teacher Program should send them to Becky today

e. Assessment Committee: Scott Seaman is now the chair and the committee will focus on ways to participate in the strategic plan for the university.
VI. Administrative Reports

Thanks to all of the search committees. We are looking forward to several new faculty members all of whom are excited to join CU. All of the personnel cases that were sent to Regent Hall have been completed successfully, including Charlene’s successful tenure. There is confusion in Regent Hall as to compensation. The Regents have approved a compensation pool between 0-4% for the CU system. The campus has decided that Boulder will have a 3% pool for faculty raises. The provosts will skim money off from that 3% to address previous retention offers and new retention offers. Last year they took 0.5% we got 2.5% within the libraries. This year 11 equity requests have been made and the decision will have to be made to fund library equity requests, whatever is left in the pool is for the rest of the faculty. The Provost will make a decision early next week and Jim will begin to have meetings with FPC soon for recommendations to regent hall. The Deans’ processes across campus are different - the library has a 4. scale, most others have a 5. scale. Stay tuned for message from Jim to FPC for the size of the pool.

No decision has been made for the 05/06 budget. By current estimates the enrollment problem is not as bad as previously projected. The campus will decide the final budget based on the enrollment of the freshman class. Regent hall will do its best not to take a cut from the library but it is possible that we will get 0% increase on lines and materials budgets. The bibliographers work is critical for fall decisions. Worst case = budget cut, we’re assuming no but we still have many hard decisions.

Scott and Jim will talk on May 12th about the library commons project. Financing plans are shaping up in positive way – students are going to assist with financing the project. There has already been a $900,000 commitment from the students. In addition to that $2000 has been promised from the graduate school and a joint gift from the student counsel and senior class may be $30,000. We look forward to having sizable gift because project is so important to the students. We would like the campus to create debt for project; the info commons phase is projected to be 4 million, minus the campus commitment. Reference will be living in construction zone if this happens. Students need to see the effort for change since they’ve helped to finance the project. We are in for a very busy summer.

During the summer we have to kick off the process of a new strategic plan for the libraries that will involve many of us. Work to prepare the first pieces of the strategic plan leads us into program review. A self study is needed by next year this time. Plan to go forward with optimism and excitement.

Announcement from Liz Bishoff:

Someone will be sending a survey on faculty list serve about grant needs (what areas, training needed). It is an open ended survey with a close return date. She is currently working with Pat Morris to submit a grant next Monday. Please return the survey quickly. The next step is to meet with small faculty groups. Thanks for your early cooperation.

VII. Announcements

1. University Committees: (Skip)

   At the last EPUS (Educational Policy and University Standards) meeting Skip was asked to report the following to the library faculty: a committee on tenure processes has been formed by the university, community and legislatures with strict guidelines asking campus units to submit their written tenure process and for post tenure review. They might be looking at documentation for granting tenure, will welcome volunteers. The call will come through the campus.

2. Other: No announcements

VIII. Adjourn

Meeting adjourned at 9:36 AM

Respectfully submitted,

Jennifer Parker