Library Faculty Meeting Minutes  
March 2, 2006

Present: John Culshaw, Marcy D'Avis, Anna Ferris, Skip Hamilton, Gene Hayworth, Deborah Hollis, Sheryl Holmes, Peggy Jobe, Charlene Kellsey, Sean Knowlton, Carol Krismann, Kathryn Lage, Suzanne Larsen, Holley Long, Windy Lundy, Jack Maness, Paul Moeller, Laurie Sampsell, Janet Swan Hill, Michelle Visser, Jim Williams and Sue Williams

Call to Order: By Carol Krismann (acting secretary) at 9:02 a.m.

I. Recruitment Update
Frank Wilmot has been offered and has accepted the position of Electronic Government Publication librarian and will begin July 1. The search for an Instruction Coordinator in Reference is in process; the last candidate interviews today (Feb. 2). A search committee for Head of Acquisitions is in the process of being formed.

II. Approval of Minutes
The February minutes are approved as written.

III. Unfinished Business -- None

IV. New Business -- None

V. Committee Reports

1. Faculty Personnel—the FPC reminded everyone to submit their evaluation documents as soon as possible; they have started reviewing the ones already received in preparation for their retreat March 15. Please send them any feedback on the new form distributed for outlining research and service activities; the FPC will report back to the Faculty at the April meeting on how the forms worked for them. The FPC met with the Tenure Committee about the existing retention policy and procedure; they will be meeting again to refine some language for discussion at a future Faculty meeting. The FPC met with the Cabinet in February to continue to work on the guideline criteria for appointments to Associate Faculty Director; they hope to present a draft to the Faculty for discussion as soon as possible. The FPC is working on developing activities to contribute to the strategic plan.

2. Faculty Support—no report

3. Promotion and Reappointment—one request for Senior Instruction One Semester Differentiated Workload has been submitted and is being processed.

4. Tenure—met with the FPC. The Tenure Committee will host an open session March 14 regarding the pros and cons of sole vs. joint authorship. A message will go out shortly about the meeting which will be held in N410.

5. Elections—no report

6. Awards—meets today. A call for nominations for the Ellsworth Award will go out soon.

7. Committee of Chairs—no report
8. Appeals—no report

9. Other Library Committees and Task Forces
   a. Faculty/Staff Development is working to put together a series of programs on leadership and leadership development. They have been talking with LEAP participants and various groups on campus and will also explore bringing in outside people.
   b. Web Advisory Committee is working on a few projects including using web statistics to evaluate web pages. They are also exploring the possibility of creating something similar to the University of Minnesota’s undergraduate digital library.
   c. LAB—no report
   d. Recruitment to the Profession Task Force is looking for mentors for the Provost’s Fellows program in the Libraries for next fall. They wish to particularly encourage mentors from outside of Norlin (i.e. the branches) in order to provide the Fellows with broad options and experiences. The program has received high praise and has proven beneficial to everyone involved. There is funding for 5 Fellows for the fall semester. The Fellows commit to 150 hours. Those interested in mentoring a Fellow should contact Jennifer Parker. The Task Force met with the Cabinet to discuss becoming a committee; they now have a charge and are a committee. They will be looking for new members soon.
   e. Assessment is working on activities for the strategic plan.

VI. Administrative Reports

Dean Williams was the opening speaker at a GWLA meeting this past weekend in Tempe, Arizona presenting a talk titled, “Scholarly Communication: A System in Transition.” The meeting was attended by 26 provosts including the CU Provost. The CU Provost learned a lot about libraries and the CU Libraries received praise for their electronic survey. One positive outcome of the Dean and the Provost’s time together was that the CU Provost will now sit at the table when the Libraries’ portion of indirect costs is negotiated. While 2% of indirect costs is the average nationally, the University Libraries received 1.6% before conducting the survey but 2.4% after the survey results came in.

Dean Williams is happy to see discussions going on in the various Libraries’ departments about how each department can contribute to the strategic plan. They have also received good input from the staff sessions.

The program plan documents for the Information Commons (which is now called the Learning Commons) are being read and sent on their way through the system. Once approved, more fundraising can begin. $47,000 was recently received as a senior gift bringing the total raised by students to close to 1 million. This is roughly 25% of the 4.1 million dollar project.

Little is known at this time about the Ref C supplemental money. Higher education is supposed to receive some funding and the University is anticipating receipt of said funding. Unfunded enrollment is probably where the money will come from. A request
for one time money has been submitted. Because the Libraries has already received an 8% materials increase (4% temporary), it is possible that we will not receive more. The Libraries has the support of the Provost and the BFA on the materials budget.

Dean Williams is working on another resolution, this one on open access. Based on conversations with Dean Williams, CU President Hank Brown may want to put up the money to create a high profile open access journal. If this happens, CU would be taking the lead in this area. Realization of the project, however, may be wrapped up in one time money issues.

The Dean is concerned that the Libraries be organized well enough to pursue the strategic plan that is being developed. He expressed a desire for the Libraries to be optimally organized to move forward.

Faculty members expressed a concern about the lack of student funding and inability to continue to provide consistent levels of service and access as well as the difficulty of being asked to come up with new activities and approaches for a strategic plan, when the simple act of staying open has become a challenge. In the past, the University Libraries has become accustomed to receiving supplemental funds for the student budget. With the new Provost and new budget processes, this does not appear to be a possibility for this year. While the administration looks for more money to allocate to the student budget, departments were encouraged to manage as best they can for the rest of this fiscal year and to move forward, if necessary, with threats of closures in the fall.

VII Announcements

1. University committees: EPUS Committee met and discarded agenda to talk about the King bill; the King bill was referred back to the Education Committee. The King bill would change standards for post tenure review and termination. If you have questions, please contact the University’s spokeswoman, Michelle McKinney, at 303-705-3110 (cell). If asked questions by the press: “We have a post-tenure review process that is adequate and the current study being conducted is part of a process we want to follow.”

2. Other: Cataloging will be department of the month in March. They are planning all kinds of fun events for Monday, March 20. More info will be sent out shortly.

IX. Motion to Adjourn

Meeting adjourned at 9:35 a.m.

Respectfully submitted by Michelle Visser