Minutes of the Faculty Meeting
3 April 2008

Meeting Chair: Jennifer Knievel

Members Present: Paul Moeller, James Ascher, Peggy Jobe, Chris Cronin, Gene Hayworth, Jina Wakimoto, Pat Morris, Laurie Sampsel, Skip Hamilton, Windy Lundy, Jack Maness, Holley Long, Jennie Gerke, Marcy D’Avis, Jennifer Parker, Jennifer Knievel, Kathryn Lage, Suzanne Larsen, Charlene Kellsey, Michael Dulock, Anna Ferris, Debbie Hollis, Sue Williams, Carol Krismann, Jim Williams
Non-voting: Gabrielle Wiersman, Alison Graber, Hiromi Sumiya, Beth Strickland, Lorelei Rutledge, Sara Holladay, Elizabeth Newsom

I. Recruitment Update: The Dean reported that there are currently open searches in Business, one temporary position in Government Publications, one Reference position, and an approved job description for Administrative Services which will soon be posted. In addition there are open searches for Music and E-resources collection development. The search committee for the East Asian reference position is close to finalizing the job announcement.

II. Approval of the Minutes: Minutes have not yet been distributed

III. Unfinished Business:
Peggy presented a revised motion which was passed by the BFA Library Committee.

The BFALC Resolution:
“Whereas the support of qualified reference librarians and bibliographers is vital to graduate education and to the teaching and research of CU faculty; and

Whereas certain subject areas require specialized training and language competence in addition to the professional qualifications demonstrated by a traditional M.L.S. degree; and

Whereas library hiring policies currently focus on soliciting faculty input during the on-campus stage of the process and make no provision for seeking expertise outside the library before the state of campus interview,

THEREFORE BE IT RESOLVED that when the University of Colorado Libraries seeks to hire a specialist librarian with particular language, area, or discipline expertise relevant to a particular UCB program or department, or area of expertise, the BFA urges the Dean of Libraries to invite at least one CU faculty member from that program or department, to be chosen by the Dean of Libraries in consultation with the Director or Chair of the relevant program or department, to serve upon the search committee as an officially appointed, participating member without voting rights.”
Discussion: The Committee of Chairs met with the chair of the East Asian department, and recommended several changes to the original resolution, which have been incorporated into the revised version. The BFA committee amended the resolution and brought it before the members for discussion. Peggy urged the library faculty to approve the resolution, so it does not go to the entire BFA for a vote. There was discussion of the resolution with some opposition and some support. There was also a request for clarification regarding who gets invited to each candidate's presentation, some concern that there is an expectation of giving more control to other faculty, and concern about compromise in our search process. Peggy pointed out that the BFA Library Committee has no institutional memory and no bylaws, only minutes, so there will be no written record of the resolution. It was suggested that we should embrace other individuals’ desire to participate, which gives us a way to understand our users’ needs. There was a suggested change to the amendment, to clarify the fact that the motion comes from the BFA Library Committee rather than the entire BFA. We are unable to make changes to a motion passed by another committee. There was a question about why we have to vote on the motion rather than just putting it to rest. Peggy moved that we accept this motion as written. The motion passed with a vote of 17 for, 6 against, and one abstention. Peggy will take back a request to insert the words "Library Committee" after “BFA” in the line that reads “…the BFA urges the Dean of Libraries to invite….” for the sake of accuracy.

IV. New Business:

V. Committee Reports:
   1. Faculty Personnel: Appeals to evaluation scores are due April 18th, and requests for equity are due on April 25th.
   2. Faculty Support, Elections, Awards: Nominations have been received for the Ellsworth Award, and support letters are due by April 4th
   3. Promotion and Reappointment: There is one person is eligible for reappointment and documentation has been submitted.
   4. Tenure: Post-tenure review cases are being finished.
   5. Appeals Committee: The Appeals Committee needs to meet to appoint a chair.
   6. Other Library Committees:
      a. Faculty Staff Development: Members of the Faculty Staff Development Committee received a report on the second round of discussions regarding leadership training. Keith Lance conducted two focus groups -- one for junior faculty and one for staff. Outcomes have been reported, and the committee will meet with Keith to develop recommendations for the Dean's cabinet.
b. **Web Advisory:** Beth reported that the Web Advisory committee is reviving the redesign of our web pages, with an emphasis on accessibility and usability. The committee is soliciting comments and suggestions.

c. **Library Advisory:** no report

d. **Recruitment to the Profession:** The Dean had lunch with the Provost Fellow’s and three of the four have decided to go to library school.

e. **Assessment:** No report

f. **Digital Projects Advisory Group:** No report

VI. **Administrative Reports:** The Dean reported that salary pools have not been announced and are currently being discussed by the Regents. Their next meeting is scheduled for April 22nd. The Dean is working with the BFA Library Committee to develop an open door policy, and discuss public policy regarding research that stems from federal grants and creating a depository for that research. He is interested in finding out what our library can do to help our faculty get their research into such a repository. The Dean will ask the library faculty to discuss these issues at our next meeting, and he will take the discussion to the A&S Counsel. He also announced that the groundbreaking for the second bay of PASCAL will begin this month. We are the primary users but the Dean has been working with CSU to assume some of the space there, which will help us pay down the operating costs. The Dean also reported that there will be a new Capital Campaign. We will need to discuss our campaign goals. This includes long-term renovation plans. The plan could include fund raising. One possibility might be to seek funding for an endowed chair. Brenda Perrellini is our development officer.

Bidding is underway for contractors for the Learning Commons. We are hoping for a competitive bid. Once a contractor is selected, there will be a committee formed to work with the contractor.

There was a discussion in CMS about new ways to present the libraries to campus and discussion of faculty involvement in changes to our public interface. The Dean is urging as much discussion as possible.

VII. **Announcements:**

1. **University Committees:**
   
   **BFA:** Peggy shared information about a notice of motion to establish a BFA grievance committee and a second notice of motion to establish unit level grievance procedures. Supporting documents have been distributed and there will be a discussion next month. Peggy also announced that there would be a vote on the night of April 3rd, regarding the resolution for a smoke-free campus. This is being advanced by one of the Regents, Michael Carrigan.
Peggy asked for a straw vote from the faculty regarding how many support this motion. The majority of the Libraries Faculty were in favor.

2. Other Announcements:
Skip Hamilton reported that there is an historical administrative policy statement requiring the library to make its resources available to every stakeholder. There was a request for access to all of our electronic resources. This policy will be re-written and taken to the EPUS Committee, incorporating language from our vendor license agreements. The directors of the three campus libraries have met to discuss the situation.

Bound periodicals from the Periodicals room are moving to the basement, probably a range per day, and will be unavailable to patrons. There will be signs to inform users that they can be requested from ILL, but there will be no indication of the location in the online records. Jennifer Knieval will send access information to the Norlin list for distribution. There will also be signage in the basement to indicate the area is not access to patrons.

The Dean reported that there will be two large display monitors at each entrance of the Library to inform users about events and news in the Library.

Meeting adjourned at 10:40 AM.

Recorder: Gene Hayworth