Minutes of the Faculty Meeting  
September 4, 2008

Meeting Chair: Carol Krismann


I. Recruitment Update: Culshaw
   a. Associate Director for Administrative Services – committee is calling references
   b. Faculty Director of Research and Instruction Services-September 1st was the recommended date to submit applications
   c. Music Special Collections Librarian – August 29th was the recommended date to submit applications
   d. Recruitment Plan has been approved

Will begin search for:
   East Asian Research and Instruction Librarian
   Serials/e-resources Cataloger
   Faculty Director, Engineering Library

There are 4 remaining open positions, 2 in technical services, 2 in public services, no searches will be started on these until after a Faculty Director for Reference is in place and after the report of the consultant for management of digital resources has been submitted.

II. Approval of the Minutes:
No additions or corrections

III. Unfinished Business:
None

IV. New Business:
None

V. Committee Reports:
   a. Faculty Personnel: None
   b. Awards, Elections and Faculty Support: Gerke asked that Faculty be prepared to sign up for committees. The ballots will come out next month.
   c. Promotion and Reappointment: None
   d. Tenure: Sampsel reported that PUEC’s have been formed for all of the faculty undergoing evaluation by the Tenure Committee.
e. Committee of Chairs: None

f. Appeals Committee: None

g. Other Library Committees:

1. Faculty Staff Development: Larsen announced the Peter Rolla has agreed to serve on the FSDC. He is replacing Chris Cronin.

2. Web Advisory: Alexander reported that the Web Advisory Committee has received permission from the Cabinet to work with University Web Communications to refine our web presence.

3. Library Advisory: None, the LAB doesn’t meet in the summer

4. Recruitment to the Profession: None

5. Assessment: Maness reported the Assessment Committee will share results of a graduate student assessment study with Council soon. An FSDC presentation will be scheduled at a later date.

6. Digital Projects Advisory Group: None

Boulder faculty assembly: None

VI. Administrative Reports:
Williams reported on the closure of branch libraries due to the football game scheduled on Sept. 18 at 6:30PM. It is likely that the Campus Administration will issue a statement that faculty and staff should leave the Campus at 2:00pm. Norlin will stay open with limited service until midnight. Classes will not be officially cancelled. It will be faculty prerogative regarding cancellation. If Libraries staff are asked to stay and work they will be given comp time.

Williams will be asking the Regents to fund a feasibility for Phase II of the Norlin remodel. This phase focuses on increasing the number of seats available and the quality of the space in study areas. Some issues have changed since old program plan was completed. The Fleming Law building was originally included in this phase but Campus plans for the building are unclear. In Phase II, the west side of Norlin will be turned into public space for study. The current tenants of the building occupying that space will be moved to the east side of the building. Walls will come down in what is now office and classroom space on the 3rd floor. This will necessitate the reorganization of government publications space. The Regents have approved the overall program plan but each phase must go to the Regents again separately. Williams will continue to pursue the Fleming Building. The original plan was for Special Collections and the AMRC to move there.
However, if the School of Music gets a performing arts building, AMRC may move there and Archives may move to Fleming.

VII. Announcements:
   a. University Committees: None
   b. Hill announced that the ALA bundled registration is open and works. She suggests that if you are waitlisted for a hotel, go ahead and take it, because you are likely to get in. Let her know if you have problems with the online conference planner.
   c. Culshaw gave a brief construction update. Piers have been drilled for the foundation of the vestibule, next will be the foundation. The walls will go up in next month. They need to get the area sealed off before bad weather hits.

Framing is almost complete for the offices on the second floor. We are working with Imaging Services and their move date is scheduled for the week of September 22nd. The Testing and Assessment Center relocation, including remodeling the new space, is being paid for by the Libraries. It is likely that their role will be replaced by new technology in the future so the space will revert to the Libraries. Carpeting for the second floor will be delivered in the next few weeks and will start in the northwest corner. The furniture will arrive in early October. PSI will be giving a quote on the removal of old furniture. The construction is only a week or two behind. The second floor will open late October or early November.

d. Sinkinson reported that all Arts and Sciences and Business School freshmen are required to take the lower division PWR class so there will be lots of instruction.

Meeting adjourned at 9:30 AM.

Recorder: Suzanne Larsen