Minutes of Faculty Meeting  
October 1, 2009

Chair: Carol Kristmann.


Meeting was called to order at 9:06am

I. Approval of Minutes and Agenda

Minutes approved with following corrections:

- Last page should read “AMRC” instead of “AMC.”

II. Unfinished Business

1. Grievance Procedures--Appeals Committee

   - This item was actually finished during the September meeting.

III. New Business

None

IV. Committee Reports

1. Faculty Personnel

   - Members were advised that career merit evaluation will be conducted this semester. Please submit vita and FRPA by Oct. 12th. A brief explanation of the career merit process followed, with an invitation to view the full explanation in a recent FPC email or the Faculty Handbook. FPC will review these documents in late October.

   - Clarification—only permanent faculty must do this. All permanent, regardless of length of service. Vita should include all previous experience.

Revised 5-9-09
2. **Awards, Elections, Faculty Support**

   - Members were advised that elections are imminent. We have competition for 12 vacancies, 9 nominations (3 on FPC, 2 on Promotion, 2 on Appeals, 3 on awards, 1 in Library Advisory Board, and 1 as Secretary). Committee will continue to recruit faculty for nominations. Slate should be ready for November 5th meeting.

3. **Promotion and Reappointment**

   - 3 cases are currently under review, some need more documentation. If you have been asked to submit a letter please do so as soon as possible.

4. **Tenure**

   - The Tenure Committee is in the process of getting final letters for current cases.

5. **Committee of Chairs**

   - No report.

6. **Appeals Committee**

   - No report.

7. **Other Library Committees**

   a. **Faculty/Staff Development**

      - Full schedule through the fall, will be ready soon. Matt Brower will be presenting on Factiva and Stephanie Alexander on Refworks. There will also be a webinar on RDA (new cataloging code).

   b. **Web Advisory Committee**

      - No report.

   c. **Library Advisory Board**

      - All libraries meeting will be in November. The specific date will be included in an announcement that will be coming out soon.

   d. **Recruitment to the Profession**

Revised 5-9-09
• 2 new Provost Fellows will be financed by the Friends, and one more by Campus Academic Technology. Publicity will be coming soon. Please consider being a mentor this year. Information session will be held on Oct 26th. Also a reminder to please fill out faculty profiles.

e. Assessment Committee

• The Assessment Committee will be removed from future agendas.

f. Digital Projects Advisory Group

• No report.

g. Boulder Faculty Assembly

Chancellor DiStephano will address the BFA this afternoon. It could be a precursor to State of the Campus Address, which the Dean encouraged faculty member to attend. Tenure for instructors is still an issue. BFA recommended further investigation. An adhoc committee that reports to the BFA is investigating. General issues include academic freedom, standing/status, job security (termination during contracts, etc.), and the potential cost of a tenure-like system and how that would affect departments’ ability to flexibly adapt to changing curricula and enrollment. BFA will be looking at the committee’s charge, which the Libraries BFA Representative, Peggy Jobe, will send to faculty list.

V. Announcements

1. University Committees

   No report.

2. Other

   • Congratulations to Gene Hayworth on his first day as Faculty Director of the Business Library.

VI. Administrative Reports

1. Recruitment Update

Revised 5-9-09
Search committee for Faculty Director of Libraries Information Technology is reviewing applications with an October 15th close date. The committee for the Engineering Librarian has posted the position with a November 2nd close date. Committees for Electronic Collections and Assessment Librarian and the Government Publications Cataloger in CMS have begun to meet.

VII. Dean's Report

The next fiscal report from state is Dec. 20th. The Dean anticipates that before this date the Deans will be discussing campus budget. The state economy is not picking up as quickly as many hoped. Chancellor DiStephano may be foreshadowing state of campus address on Monday’s State of the Campus Address. The Dean’s anticipation is that while budgets are not promising, the Chancellor’s address with suggest we will still move forward on a set of initiatives. The Dean is optimistic that we may be getting word on the Fleming Library space. We would like it to be a Special Collections / Archives library (including Glen Miller archives). Fine Arts is moving into new building in January, so we need to know if we are moving in next year. We would like “ownership” of the whole library space. We have more materials than space, even with this space addition. Campus would have to refurbish the environment before we move in the collections.

A discussion of the Dean’s tenure at the Libraries, as well as his accomplishments in building a research faculty, materials budget, and several capital construction projects, followed.

VIII. Adjourn

The meeting adjourned at 9:57am.

Recorder: Jack Maness

Revised 5-9-09