Minutes of March Faculty Meeting (3-4-2010)


Meeting called to order at 9:05 am.

Introductions: Holley Long introduced Rice Majors, the faculty director for LIT. Skip Hamilton introduced Stephanie Tuley, who is taking an independent study class.

I. Approval of Minutes and Agenda
   One minor correction to February minutes
   IV.d – “The committee will not begin…” should be “The committee will now begin…”
   February minutes with correction are approved.

II. Unfinished Business – none

III. New Business – none

IV. Committee Reports
   1. Faculty Personnel (Knievel): FPC had their retreat, they will have another one on
      Monday of next week. They will have scores before the end of the week. The career
      merit scores will be distributed with annual evaluation scores.
   2. Awards, Elections, Faculty Support (Ascher): Ellsworth Award nominations are open
      and welcomed.
   3. Promotion and Reappointment : no report
   4. Tenure (Kellsey): tenure cases and comprehensive review cases went to VCAC,
      post-tenure reviews are continuing. Janet agreed to be chair of TC effective April 1,
      2010.
   5. Committee of Chairs : no report
   6. Appeals Committee : no report
   7. Other Library Committees
      a. Faculty/Staff Development (Larsen): presentation regarding Westside Circulation
         move was very well-received.
      b. Web Advisory Committee: no report
      c. Library Advisory Board: no report
      d. Recruitment to the Profession (Mabett) – 2 of 3 fellows are applying to Library
         school. Thanks for mentoring.
      e. Digital Projects Advisory Group – no report
      f. Boulder Faculty Assembly (Jobe): Peggy sent an email with a big bundle of
         attachments as there are a number of issues to be voted on today, one of which
         concerns establishing tenure-like process for senior instructors. Libraries are in favor
         of this and Peggy will vote in support of that.
There will also be discussions regarding the rights and duties of faculty members who are department chairs. This topic generated much discussion about, what is “department chair”? The Libraries has department heads and we need to define what they are.

Skip commented that the University is putting out new Administrative Policy Statement (APS) to which we need to pay attention. Jim suggested that we put together a study group to bring it to faculty, to which Janet suggested that we wait until we know the outcome of the document, then form a study group.

V. Announcements
1. University Committees
   i. EPUS Educational Policy and University Standards (Hamilton): Skip described the process of the university governance in relation to APS. EPUS also had a discussion of the department chair policy. They also discussed the protection of women and minorities (under-represented groups as defined by the university).

2. Other (Swan Hill)
   A reminder about the parliamentary procedure – make the motion clear, and wait until the motion is seconded; no discussion can occur until that time, i.e., motion is approved.

VI. Administrative Reports
1. Recruitment Update – John was unable to attend, but sent the following update:
   * Welcome to Rice Majors, new Faculty Director of Libraries IT. Monday was his first day.
   * Gabby Wiersma starts as E-Collections and Assessment Librarian in Collection Development on April 1.
   * Megan Bresnahan will start on May 1 as Engineering Research and Instruction Librarian.
   * Tassanee Chitcharoen starts on July 1 as Government Publications Cataloger in CMS.
   * Recommended on file date for applications for the Romance Languages R&I Librarian is March 12.
   * Government Publications Instruction and Outreach Librarian ads were posted this week.
   * Search committee for Interim Associate Director for Public Services is meeting next week.

2. Dean’s report
   Letter will be going out to faculty (probably before spring break) that we started a review of our collection assuming no inflation to our budget. The BFA Library Committee approved letter. We have a lot more data about our collection and journals.

   The outline that will be used by campus for budget cuts, although we don’t have numbers yet, are based on:
   1. Attrition
   2. Consolidation
   3. Conversion

   Jim is not making any recommendation on attrition. An example of consolidation is patron-driven purchase model for electronic resources. An example of conversion, e.g.,
moving from general fund to soft (one-time) money, is $1.4 mil loan on PASCAL. The concept of patron-driven purchase and extending it to print resources generated a lot of discussion.

VII. Adjourn
Meeting was adjourned at 10:20 am.

Recorder: Jina Wakimoto